

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**



12th January 2016

A meeting of the **Town Council** will take place on **Tuesday 19th January 2016** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

AGENDA

1. **Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
3. **Minutes**
 - a) To confirm the minutes of the meeting held on **15 December 2016** as a correct record. (to follow)
 - b) To consider the office Action Plan relating to the Town Council Meetings. (to follow)

4. **Mayor's Announcements/Engagements**
 - a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements
 - b) To receive details of the Mayor's engagements between 15 December 2015 and 19 January 2016 (to follow)
5. **Police Report**
This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster. (Attached)
6. **Reports from District Councillors**
To receive reports from District Councillors
7. **Report from the County Councillor for the Ilminster Division**
To receive a report from the County Councillor. (Attached)
8. **Reports from Representatives on Outside Bodies**
To receive reports from Representatives on Outside Bodies. (There were no reports received at the time the Agenda was published)
9. **Ilminster History Board**
To consider a request from the Rotary Club regarding a History Board to be erected in the town centre. The Rotary Club are prepared to pay for the purchase, erection and associated initial costs of a History Board by means of a donation to the Town Council but would ask that the Town Council takes on responsibility for insurance and future maintenance.
10. **Budget and Precept 2015/16**
To consider the Town Council's budget and precept for 2015/16 (Attached)
11. **Project Plan**
To consider progress on the project plan and whether any changes are necessary. (To follow)
12. **Authorisation of Payments and Notification of Virements**
The Schedule of Payments for authorisation is attached for Council's approval. (To follow)

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Reminders

Meetings

- Open Spaces Committee 26th January 2016
- Planning, Highways & Transport Committee 9th February 2016
- Resources Committee 9th February 2016
- Open Spaces Committee 16th February 2016
- Council 23rd February 2016