

## Open Spaces Action List Updated 18.01.2016

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
1	24/11/2015 OS52	Greenfylde School	<b>RESOLVED</b> to allow Greenfylde School, under the supervision of the Senior Open Spaces Warden, to dig and remove some shrubs from Herne Hill to transplant in their forest school.		
2	24/11/2015 OS53	Ilminster Football Club Annual Bonfire Event	<b>RESOLVED</b> (i) to support the principle of an annual event in Britten's field, organised by Ilminster Town Football Club, subject to an annual review (taking place within 1 month of the annual event being staged) and the submission of the relevant documents such as lay out plans and risk assessments (ii) permission is given to Ilminster Town Football Club to hold a firework and bonfire event in 2016 on the nearest Sunday to November 5 <sup>th</sup> , subject to (i) above and the ground conditions being suitable (iii) A £500.00 deposit to be lodged with the Town Council each year before the event which will be refunded provided that there is no ground damage or any other reason for which the Town Council needs to make expenditure as a result of the event		
2	29.09.15 OS27	Surface Matting outside	Investigate and cost options for matting and report at a future meeting.	Deputy Clerk and Senior Open Spaces Warden	27.10.15 Minute OS43 RESOLVED to obtain 3 quotations to improve the

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		Wardens' Workshop			surface outside the Wardens' Workshop and Garage rented to the Cricket Club
3	29.09.15 OS30	John Lawson All Human Circus	(i) that in principle the John Lawson All Human Circus can use the recreation ground to visit during 2016 provided that the date does not clash with other regular events. (ii) that the Town Clerk, following consultation with the Chair and Vice-Chair of the Open Spaces Committee, is given delegated authority to finalise the arrangements.	Deputy Clerk  Town Clerk, Chair and Vice-Chair of OS Committee	John Lawson notified 9.10.15 by email. Email received from John Lawson requesting to visit Monday 11.07.16 – Wednesday 13 07 16
4	27.10.15 OS44	Stiga Repairs	RESOLVED TO RECOMMEND (i) to accept the quotation from Loxton's for the repairs and a new 105cm 2 bladed deck	Town Clerk	Recommendation On Town Council Agenda 17.11.2015 <b>19.11.2015 Order raised for repairs and new 105cm 2 bladed deck</b>
			(ii) to investigate alternative machinery for budgetary purposes for the new financial year		
5	26.05.15 Minute 7	Natural / Wildlife Encouragement Areas	RESOLVED (i) To regularly cut or strim the grass parallel with the Canal so that it is kept tidy (ii) That the grass on the slope from Britten's Field towards the Ridge Path and Herne Hill should be left to grow during the summer (iii) That research is undertaken to find the most appropriate type of plants suitable for the area	Senior Open Spaces Warden	

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			<p>from Britten's Field towards the Ridge Path and Herne Hill to encourage butterflies</p> <p>(iv) That research is undertaken to find the most appropriate type of plants suitable for the area from Britten's Field towards the Ridge Path and Herne Hill which could be bought as plugs and planted to encourage further wildflower growth</p>		
6	24.02.15 Minute 187	Permission to Metal Detect on Council Land	<p><b>RESOLVED</b></p> <p>i) That the Clerk writes to the individual concerned to refuse permission to metal detect on Council land.</p> <p>ii) That a criteria for approving metal detecting by bona fide clubs be researched.</p>	Town Clerk	<p>1) Email sent 24.07.15</p> <p>2) There is a National Council For Metal Detecting; there is a local club in Yeovil; the NCMD have a model licence agreement which will be presented to OS Cttee at a future meeting for consideration</p> <p>3) Model Search Agreement on OS Agenda 24.11.15</p> <p><b>15/12/2015 RESOLVED that the Town Council's policy is not to allow metal detecting on Town Council owned and managed land except when clearing the ground surface after events and no digging is required.</b></p>

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7	26.08.14 Minute 137	Skatepark	Seek advice re fencing, surfaces and safety issues	Play and Paths Working Group	The charity Streetscape have secured a grant of £650 towards improvements. Play and Paths working group to liaise with Mr Doeller
8	22.04.14 OS Minute 94	Herne Hill Management Plan	<b>RESOLVED</b> that the draft Herne Hill Management Plan is agreed in principle with the inclusion of information on: <b>a)</b> How the 'Hill' is an area of outstanding nature beauty <b>b)</b> The importance of the 'Hill' to the town How the 'Hill' will be protected.	Deputy Town Clerk	
9	22.04.14 OS Minute 96	Cemetery Wall Maintenance	<b>RESOLVED</b> that all the maintenance work to the cemetery walls is completed and this work will be funded from the cemetery walls reserves fund and the seat and bins reserves fund at a cost not exceeding £3613. Funded from : £2000 from R&P Cemetery walls (line 127) £806 R&P Seats (line 46) £807 R&P litter bins (line 51)	Deputy Town Clerk/Senior Open Spaces Warden	1) Order raised for the work to be done 02.05.14 2) Work started and will be done gradually during 14/15 financial year Deputy Town Clerk establishing timeframe for work to be undertaken Work should commence 01/09/2015 on SW wall (next to Lodge) and will be completed within 3 weeks. Work will then start on NW wall (bottom wall) and is expected to take a further 3 weeks. Work started 07.09.15

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					Work completed on SW wall. Contractor wishes to delay work on NW wall until 2016. OS Team will need to clear vegetation.
10	Town Council 30.07.13	<b>Market Town Investment Group</b>	<p><b>RESOLVED</b> that:</p> <p>i) that the Council makes a contribution to the Portas Project Proposal (based on the themes of Town Image and Community Facelift) and recognises that such contributions can be work in kind.</p> <p>ii) that the Town Council develops a sponsorship policy.</p> <p>iii) that the Town Council actively seeks sponsorship from businesses in the town.</p> <p>that the Town Council recognises the proposal will require on-going resources to be provided e.g. labour and finance.</p>		<p>1) Flower Troughs on Canal Way put in place mid June 2014.</p> <p>2) Flower Troughs on Strawberry Bank put in place beginning July 2014</p> <p>3) Summer and Winter planting of flower troughs on Strawberry Bank to be planted by SSDC in 2015/2016</p> <p>4) Sponsorship Policy agreed</p> <p>5) Belfast Sinks still to be refurbished by SSDC</p>
11	OS 21.05.13 (approved at full council 18.06.13)	<b>Removal of metal balance beam</b>	<p>Resolved that</p> <p>i) the metal balance beam at the Children's play area is removed due to health and safety reasons.</p> <p>ii) the Open Spaces Wardens replace the metal balance beam with a wooden balance beam to be designed and constructed by the Wardens.</p>		<p>1) The Senior Warden is looking at different options to replace the metal beam</p> <p><b>On hold until the Rec Review is completed.</b></p>

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11	O.S 11.12.12	<b>Safety Surfaces</b>	Need to measure the area at the side of the skate park and obtain quotes	Deputy Town Clerk / Senior Open Spaces Warden	1) Waiting for measurement. 2) Measurements rec'd – awaiting quotes 3) Rec'd prices but now need to include other smaller areas. 4) Waiting for sizes of all areas from Tony 5) Sizes received – Working out how much to order and which will work out as the cheapest (as at 02.08.13) <b>On hold until we have received the Open Spaces Review masterplan</b>