

# ILMINSTER TOWN COUNCIL

Council Offices  
North Street  
ILMINSTER  
Somerset  
TA19 0DG



Tel: 01460 52149  
Fax: 01460 55642  
e-mail: [town.council@ilminster.gov.uk](mailto:town.council@ilminster.gov.uk)

Town Clerk: **Joy Norris MILCM ACIS MSc**

**26 October 2016**

A meeting of the **Town Council** will take place on **Tuesday 1 November 2016** in the Council Chamber, Council Offices, North Street, Ilminster on the rising of the Planning, Highways & Transport Committee.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris  
Town Clerk

## **AGENDA**

- 1. Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**  
To confirm the minutes of the meeting held on 11 October 2016 as a correct record.

**4. Football & Community Facility Lease Signatories**

The Town Council is asked to agree 2 Councillors as the authorised signatories for the lease of the Football and Community Facility.

(The Council has previously agreed (Council 22 March 2016, Minute 226) that the Mayor and Chair of the Resources Committee should be the authorised signatories for the Agreement To Lease. The Agreement To Lease and Lease are separate documents and there needs to be a Minute regarding the agreed signatories for each document. Both documents could have the same signatories.)