

# ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris

Tuesday 25<sup>th</sup> November 2014

A meeting of the **RESOURCES COMMITTEE** will take place on **Tuesday 2<sup>nd</sup> December 2014** in the Council Chamber, Council Offices, North Street, Ilminster on the rising of the Planning, Highways & Transport Committee Meeting.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris  
Town Clerk

## RESOURCES AGENDA

- 1. Suspension of Standing Orders**  
To suspend standing order 1m, which relates to photographing, recording, broadcasting or transmitting the proceedings.
- 2. Apologies for absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 3. Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 4. Minutes**
  - a)** To confirm the minutes of the Resources meeting held on 11<sup>th</sup> November 2014 as a correct record.
  - b)** To consider the action list relating to the Resources Committee.

## **Iminster Town Council**

- 5. Purchase of Network Attached Storage (NAS) device**  
To consider the purchase of a network attached Storage Device
- 6. Iminster Weekly Market Logo**  
To approve the logo for the Iminster Weekly Market.
- 7. Governance Documents**  
To consider revisions to financial regulations and standing orders and make recommendation to Council.
- 8. Exclusion of the Press and Public**  
To consider taking item 9 without members of the public and press present due to the confidential nature of the business to be transacted.
- 9. Staffing Update**  
The Town Clerk to provide an oral update on staffing matters.