

ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris **MILCM ACIS MSc**



28th November 2017

A meeting of the **RESOURCES COMMITTEE** will be held on **Tuesday, 5th December 2017** in the Council Chamber, Council Offices, North Street, Ilminster on the rising of the Planning, Highways and Transport Committee.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris
Town Clerk

RESOURCES AGENDA

- 1. Apologies for absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

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3. Minutes

- a) To confirm the minutes of the Resources meeting held on 14th November 2017 as a correct record. (attached)
- b) To consider the action list relating to the Resources Committee. (attached).

4. Grant Applications

To consider grant applications received from:

- a) Iminster Fair Trade to create and maintain a Schools Resources Box (attached)
- b) Sunny-Ile Pre-school towards the purchase of new sun shades for their outdoor area. (attached)

5. Financial Comparison.

To receive information about the Resources Committee, income, expenditure and commitments compared with the 2017/18 budget. (attached)

6. Budget 2018/19

To start considering the 2018/19 budget and items that the Committee may wish to include.

7. Review of Market Trade Policy

To review whether or not the Town Council's policy for trade permitted at the weekly Market should continue to include the provision of services as well as the selling of products, and that any agreed changes are reflected in the Conditions for Market Stallholders. (attached)

8. Staffing Update

Report on general staffing matters.