

ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris

Tuesday 2nd June 2015

A meeting of the **RESOURCE COMMITTEE** will take place on **Tuesday 9th June 2015** in the Council Chamber, Council Offices, North Street, Ilminster at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

RESOURCES AGENDA

- 1. Apologies for absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
 - a)** To confirm the minutes of the Resources meeting held on 7th April 2015 as a correct record
 - b)** To consider the action list relating to the Resources Committee
- 4. Police Report**
This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

Iminster Town Council

5. Revenue Subsidy Grants 2015/16

To consider whether or not any changes are required to the Town Council's Revenue Subsidy Grant Policy and make any relevant recommendations to Council. The current policy and guidance and application form are attached for information.

6. Service Level Agreements

To consider whether or not any changes are required to the Service Level Agreements (SLA) that the Town Council has with Iminster Tourism and the Ile Youth Club)

7. Revenue Subsidy Grant – Iminster Tourism

To consider a request from Iminster Tourism for a Revenue Subsidy Grant

8. Grant Applications

The Town Council's 2015/16 Grant policy was approved by the Town Council on 17 February 2015, the complete policy can be viewed on the Town Council's website or by request to the Town Council office; the main points are:

- Grants are limited to a maximum of £250.00
- A grant application should not exceed 50% of the total cost of the project
- Local organisations who have charitable objectives and operate on a not-for-profit basis are able to apply for grants. Grants are expected to enable such organisations to develop projects which can clearly demonstrate their direct benefit to the citizens of Iminster.

NB: In this context local means that the organisation is based within the parish of Iminster or that it provides services / activities for Iminster residents

- Applications must be for specific, discrete provision e.g. purchase of a particular piece of equipment
- The grants budget for 2015/16 is £1,000

A) To consider a grant application received from Iminster Cricket Club for funding towards a new heavy roller. It is not usual practice for the Town Council to consider retrospective applications which this now is, however, the original application was made in December 2014 and as no grant money was available in 2014/15 the Iminster Cricket Club were advised that the application would be reconsidered should grant funding be made available in 2015/16.

B) Binding of World War I Memorial Documents. At the meeting held on 12th August 2014 *"The Committee considered a grant request for the binding of a document containing the names of people born in Iminster who served in the First World War and survived.*

Issues discussed during consideration of this item included:

- *that the request was for a very small amount of money*
- *that if possible the binding should complement the existing book of people from Iminster who had served but not survived*
- *that the creation of such a document was a thoughtful memorial*

RESOLVED

- That the Town Council contribute 1/3rd of the total binding cost*
- That a letter be sent to indicate the Town Council would be willing to consider a further request for funding towards rebinding the*

Iminster Town Council

existing tribute book so that the two documents were of a similar standard and complementary” (extract from the minutes of the meeting)

The letter was sent to the Verger at St Mary’s Church who has now supplied a copy sales invoice for presentation binders and lever arch files as a request for the agreed cost to be paid and consideration to be given to an award being made regarding the matching binding for the compilation of people who lost their lives.

- C) To consider a grant application received from Iminster’s ‘Serenade’ Choir** for funding towards expenses for the hire of the Minster and Seavington Village Hall and the purchase of comestibles for the hosting of the Choir from the French Town of Rion En Chouer

9. Financial Comparison

To receive information about the Resources Committee, income, expenditure and commitments compared with the 2015/16 budget.

10. Staffing Update

To consider a report on general staffing matters

11. Maintenance and Repairs to the Market House

To consider the need for maintenance work to the Market House