

ILMINSTER TOWN COUNCIL

A meeting of the **PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE** was held on **Tuesday 10th February 2015** in the Council Chamber, Council Offices, North Street, Ilminster, starting at **19:30 hrs.**

Present:

Chairman: Cllr A Shearman

Councillors: Cllr P Burton, Cllr V Higgins, Cllr V Keitch, Cllr A Lawson, Cllr D Miller, Cllr R Neave, Cllr J Pallister, Cllr S Shepherd and Cllr E Taylor

Officers In Attendance: Miss N McIntosh (Administrative Assistant), Miss J Norris (Town Clerk)

Members of the Public: 2 members of the public attended the meeting.

143. Suspension of Standing Orders

The Committee were asked to suspend standing order 1m, which relates to photographing, recording, broadcasting or transmitting the proceedings as a new legislation allows members of the public the right to record a meeting.

RESOLVED to suspend standing order 1m.

144. Apologies for absence

Apologies for absence were received from Councillors Goodall, Storey, Sothern and Swann.

145. Declarations of Interest

Declarations of interest made are given in the table below regarding items on the agenda.

Name	Agenda Item	Minute No	Nature of Interest	Type of Interest	Action
Cllr Higgins	(i) Agenda item 6 Planning Application 15/00358/R3C	148	Works at the site location	Personal	Spoke and voted
	(ii) Agenda item 8.4	150 – 8.4			
Cllr Shearman	(i) Agenda item 6 Planning Application 15/00358/R3C	148	(i) Daughter works at the site location	Personal	Spoke and voted
	(ii) Agenda item 8.4	150 – 8.4	(ii) Employee of Somerset County Council		
			(iii) Lives opposite location		

146. Minutes

RESOLVED that the minutes of the meeting held on 13th January 2015 be confirmed as a correct record.

147. Police Report

No Police Officers attended the meeting, a written report was provided for Council on 20th January 2015.

Issues discussed included:

- Spate of thefts at farms in Ilminster catchment

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- Arson attacks

148. Planning Applications

15/00358/R3C Greenfylde First School, Silver Street, Ilminster, TA19 0DS Replacement of existing windows and doors with aluminium frame double glazed alternatives to Block C. (GR 3335975/114454)

No Issues discussed:

RECOMMEND approval

149. Planning Decisions made by SSDC

The following decisions made by South Somerset District Council were reported for information.

a) 13/04935/OUT Former Factory, Winterhay Lane, Ilminster, Somerset, TA19 9BB,

The erection of up to 72 No. dwellings comprising of a mix of two, three and four bedrooms, up to 600m² of office floor space (Use Class B1) and new access (Outline) (Revised Application). (GR 335206/115028)

Application Permitted with Conditions

b) 14/03652/FUL Land South Of Southfields Roundabout, Horton, Ilminster, Somerset

Change of use of land, erection of a workshop building with photo voltaic panels on south facing elevation, formation of access, associated yard and parking areas. (GR 334436/115202)

Application Permitted with Conditions

c) 14/04761/COU The Old Toll House, 138 Station Road, Ilminster, Somerset, TA19 9PW

Change of use of land from agricultural to garden (Part Retrospective). (GR 334747/115125)

Application Permitted with Conditions

d) 14/04969/FUL 13 North Street, Ilminster, Somerset, TA19 0DG

The erection of a single story rear extension to dwelling house (Renewal of 11/03457/FUL). (GR 336093/114630)

Application Permitted with Conditions

e) 14/05117/R13 Greenfylde First School, Silver Street, Ilminster, Somerset, TA19 0DS

Internal and external alterations to include replacement roof coverings. (GR 335975/114454)

Application Permitted with Conditions

f) 14/05158/FUL 36 East Street, Ilminster, Somerset, TA19 0AN

Demolition of existing conservatory and the erection of a replacement conservatory (Revised Application). (GR 336339/114559)

Application Permitted with Conditions

g) 14/05159/LBC 36 East Street, Ilminster, Somerset, TA19 0AN

Demolition of existing conservatory and the erection of a replacement conservatory and replacement of kitchen window (Revised Application). (GR 336339/114559)

Application Permitted with Conditions

h) 14/05232/FUL Greenfylde First School, Silver Street, Ilminster, Somerset, TA19 0DS

Replacement windows and doors to Block C. (GR 3335975/114454)

Application withdrawn

150. Parking issues in Ilminster

The Committee discussed various parking matters that have been raised with the Town Council and were asked to consider how these should be dealt with.

150.1 Residents Parking

Issues discussed included:

- Parking problems at Butts Castle
 - Residents to come together and bring a proposal to Council
- RESOLVED** that the item is deferred until a proposal is brought to Council with the relevant information

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150.2 Disabled Parking on North Street (opposite Parish Hall)

Issues discussed included:

- The possibility of a disabled parking bay
- Health & Safety Issues
- A conversation and proposal at a previous meeting with representatives from the Town Council and Somerset County Council Highways, as well as Somerset's County Councillor and District Councillor regarding various highways and parking issues in the town. It was agreed to change the procedure for dealing with requests, with the Town Council considering requests initially and any recommendations to be sent formally to Somerset County Council.
- At a previous Somerset County Council meeting it was reported that any disabled parking bay would be on the same side as existing parking bay
- Parish hall users and the requirement for a disabled parking bay
- Extension of yellow lines to accommodate disabled parking bay
- It was agreed that an adequate policy would be produced by the Town Council e.g. form with regards to dealing with requests such as parking and Highways markings etc. until then the item is to be deferred.

NB: Councillors Higgins and Shearman declared a personal interest with regards to Agenda item 8.4 'Yellow lines for the entrances of Greenfylde and Sunny Ile Pre-School'

150.3 a) Listers Hill

Issues discussed included:

- Formal letters from residents are to be received by the Town Council for a matter to be considered.
- Suggested that the Town Council Office Staff produces a form for residents
RESOLVED that the Town Council Office Staff produces a form for residents proposing parking restriction changes

b) Breowan Close

The Town Clerk reported to Committee that Somerset County Council had made an Order for yellow lines in the area of Breowan Close

Issues discussed included:

- Procedure has changed which was previously put to the Town Council
- The Town Council had not been formally informed of the Order
RESOLVED that the Town Clerk contacts Somerset County Council's Traffic Engineer requesting further information as to the parking restrictions which will be put in place for the location of Breowan Close.

150.4 Yellow Lines for the entrances of Greenfylde First School and Sunny-Ile Pre-School

The Town Clerk reported Somerset County Council would be inspecting the location as it is recorded there should already be yellow lines in the vicinity.

Issues discussed included:

- Building site opposite
- Road traffic order
- Traffic restriction in area
- Letters of request to be forwarded to Somerset County Council Highways

The meeting closed at 20:15 hrs.

Chair's Signature and Date