ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**

4 October 2016

A meeting of the **Town Council** will take place on **Tuesday 11 October 2016** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

AGENDA

1. **Apologies for Absence**
   To receive apologies for absence from Councillors unable to attend the meeting.

2. **Declarations of Interest**
   To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3. **Minutes**
   a) To confirm the minutes of the meeting held on 20 September 2016 as a correct record.
   b) To consider the office Action Plan relating to the Town Council Meetings.

4.   **Mayor's Announcements/Engagements**
   a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements
   b) The Mayor attended the following engagements between 21 September 2016 and 4 October 2016.

5.   **Police Report**
   This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

6.   **Report from the County Councillor for the Ilminster Division**
   To receive a report from the County Councillor

7.   **Reports from District Councillors**
   To receive reports from District Councillors

8.   **Open Spaces Committee**
   The Chair of the Open Spaces Committee to provide an oral update on any relevant matters and present recommendations made by the Committee meeting held on 27 September 2016 pertaining to the number of interments permitted in a plot.

9.   **Resources Committee**
   The Chair of the Resources Committee to provide an oral update on relevant matters and present recommendations made by the Committee meeting held on the 4 October 2016, this is likely to include matters relating to the Sponsorship Policy and the Employee Code of Conduct.

10.   **Reports from Representatives on Outside Bodies**
   To receive reports from Representatives on Outside Bodies
      - Arts Centre Meeting of Trustees.

11.   **Request for Councillor Link with Neroche Community Primary School**
   To consider a request from Neroche Community Primary School for a link Councillor.

12.   **Local Government Finance Settlement 2017 / 2018: Technical Consultation**
   To consider the Town Council's response to the consultation on the Local Government Finance Settlement 2017-2018

13.   **To Consider The Appointment of a Consultant to Lead the Wharf Lane Public Toilet Re-Instatement**
   The Loss Adjuster requires the Town Council to appoint

14.   **Report of the External Auditor**
   To receive the report of the External Auditor.

15.   **Authorisation of Payments and Notification of Virements**
   The Schedule of Payments for authorisation is attached for Council's approval.

16.   **Project Plan**
   To consider progress on the project plan and whether any changes are necessary.

17.   Clerk's Updates

The following Clerk's Updates have been sent by email since the last Council agenda was published.

Number	Date	Topic
12/16	19.09.16	1. Budget – Background Information 2. "Capping" Consultation