

# ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris

Tuesday 5<sup>th</sup> August 2014

A meeting of the **RESOURCES COMMITTEE** will take place on **Tuesday 12<sup>th</sup> August 2014** in the Council Chamber, Council Offices, North Street, Ilminster, on the rising of the Planning, Highways and Transport Committee.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Committee. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council and minutes will not be produced.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris  
Town Clerk

## RESOURCES COMMITTEE AGENDA

1. **Suspension of Standing Orders**  
To suspend standing order 1m, which relates to photographing, recording, broadcasting or transmitting the proceedings.
2. **Apologies for absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
3. **Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
4. **Minutes**
  - a) To confirm the minutes of the Resources meeting held on 10<sup>th</sup> June 2014 as a correct record (Attached).
  - b) To consider the action list relating to the Resources Committee (To follow).

## **Ilminster Town Council**

**5. Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

**6. Financial Comparison**

To receive information about the Resources expenditure and commitments to date when compared with the 2014/15 budget (attached).

**7. Office Staff**

To consider the staffing requirements of the Town Council office (report to follow)

**8. Open Spaces Apprentice Recruitment Update**

The closing date for the receipt of completed application forms was 31 July 2014 and 9 applications were received. Shortlisting will take place 5-7 August and the interviews will be held on 13 August.

**9. Ilminster Survivors of the First World War**

To consider a grant request for the binding of a document containing the names of people born in Ilminster who served in the First World War and survived. (Attached)

**10. Revenue Subsidy Grant – Ilminster Tourism**

To consider a request from Ilminster Tourism for a Revenue Subsidy Grant (Attached)