

# ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**

**7<sup>th</sup> April 2015**

A meeting of the **Town Council** will take place on **Tuesday 14<sup>th</sup> April 2015** at **Greenfyldes First School, Silver Street**, Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris  
Town Clerk

## **AGENDA**

- 1. Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
  - a) To confirm the minutes of the meeting held on 17<sup>th</sup> March 2015 as a correct record
  - b) To consider the office Action Plan relating to the Town Council Meetings.

**4. Mayor's Announcements/Engagements**

**a)** The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

**b)** The Mayor attended the following engagements between 17<sup>th</sup> March 2015 and 14<sup>th</sup> April 2015

- South Somerset Music Spectacular 2015 at Westlands Leisure Complex, Yeovil Wednesday 25<sup>th</sup> March 2015
- South Somerset District Council's Civic Evening at the Octagon Theatre , Yeovil on Friday 27<sup>th</sup> March 2015
- Weston – Super – Mare Mayor's 'In the Pink Dinner & Cabaret' held at the Royal Hotel Weston–super-Mare

**c)** Somerset Day – Monday 11<sup>th</sup> May 2015

**5. Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

**6. Reports from District Councillors**

To receive reports from District Councillors.

**7. Report from County Councillor for Ilminster**

To receive the report from the County Councillor Linda Vijeh

**8. Reports from Representatives on Outside Bodies**

To receive reports from Representatives on Outside Bodies; Note: At the time of publishing the agenda no written reports had been received.

**9. Resources Committee Recommendation**

The Chair of the Resources Committee to provide an oral update on relevant matters and present any recommendations made by the Committee from the meeting 7<sup>th</sup> April 2015.

**10. Monmouth Rebellion Board**

To discuss the proposal for a new "The History of Ilminster Board" and the minor reparation of the existing "Monmouth Rebellion Board" and consider the Town Council's stance on the project.

**11. Update from Football & Community Facility Governance Group**

An update and recommendations from the recent meeting of the Football and Community Facility Governance Group this will include an update on the appointment of a Contract Administrator.

**12. Office Accommodation Working Group**

An update and initial recommendations from the Office Accommodation Working Group.

**13. Sports Club Tenure**

To receive the recommendation from the Open Spaces Review Group meeting held on

26<sup>th</sup> March 2015, that the Ilminster Cricket Club be offered a 25 year tenure in the licence for the Sports Club.

**14. Community Facilities Management and Rental Policy**

To receive recommendations from the Open Spaces Review Group meeting held on 26<sup>th</sup> March 2015.

**15. Moving the Cricket Square (3rd, 4th & Youth Teams)**

To consider the arrangements for moving the Cricket Square used by Ilminster 3rd, 4th and youth teams, including funding, acceptance of quotation and ordering the work

**16. Project Plan**

To consider progress on the project plan and whether any changes are necessary.

**17. Authorisation of Payments and Notification of Virements**

The Schedule of Payments for authorisation is attached for Council's approval.

**18. Exclusion of the Press and Public**

To consider taking item 19 without members of the public and press present due to the confidential nature of the business to be transacted.

**19. Hammerhead Land**

The Town Clerk to provide an oral update on progress with implementing the Council's instructions regarding the Hammerhead Land.

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**Reminders**

**Meetings**

Annual Community Assembly 21<sup>st</sup> April at Greenfylde First School

Annual Council Meeting 19<sup>th</sup> May 2015