

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG



Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

Town Clerk: **Joy Norris**

10 August 2016

A meeting of the **Town Council** will take place on **Tuesday 16 August 2016** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
 - a) To confirm the minutes of the meeting held on 19 July 2016 as a correct record.
 - b) To consider the office Action Plan relating to the Town Council Meetings.

4. Mayor's Announcements/Engagements

- a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements.
- b) The Mayor attended engagements between 14 July 2016 to 19 August 2016 as listed on the attached calendar.

5. Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster. (No written report received at time of publication of agenda).

6. Reports from District Councillors

To receive reports from District Councillors
(No written reports received at time of publication of agenda).

7. Report from the County Councillor for the Ilminster Division

To receive a report from the County Councillor.

8. Reports from Representatives on Outside Bodies

To receive reports from Representatives on Outside Bodies.
(No written reports received at time of publication of agenda).

9. Recommendations From The Open Spaces Committee

To consider recommendations from the Open Spaces Committee held on 2 August 2016 regarding the puddling outside the entrance to the Wardens Workshop

10. Recommendations From The Resources Committee

To consider recommendations from the Resources Committee held on 9 August 2016 regarding the review of the Protective Clothing Allocation Policy and the review of the Protocol on Member/Officer Relations.

11. Motion proposed Under Standing Order No 9

Cllr Keitch has proposed the following motion in accordance with Standing Order 9:
"In the wake of the recent killing of Jo Cox MP and the less savoury rhetoric of some in the referendum campaign, this Council wishes to make it clear that we, the councillors, are proud to represent a vibrant and diverse community. We totally condemn any form of racism, intolerance, bigotry or xenophobia. Hate crimes have no place in our society and we will do all we can to prevent them. The people of Ilminster whatever their gender, race, creed, age, colour or sexual orientation are treated equally."

12. Handrails For the Temporary Toilets on the Wharf Lane Recreation Group

To consider the provision of a handrail outside the temporary, easy accessible toilet / baby changing facility.

13. Disposal of Surplus Sub-Soil from Constructing the New Football and Community Facility

To receive any update on information requested regarding the disposal of the surplus soil and take any decisions regarding the disposal in the light of any information obtained.

14 Project Plan

To consider progress on the project plan and whether any changes are necessary.

15. Authorisation of Payments and Notifications of Virements.

a) The Schedule of Payments for authorisation is attached for Council's approval.

16. Clerk's Update

The Following Clerk's Updates have been sent by email since the last Council agenda was published.

Number	Date	Topic
10/16	18.07.16	Open Spaces Apprentice Office Staff Scouts – Planting in the Rec Reminder – FOI & Data Protection Training 2 August

17. Exclusion of Press and Public

To consider taking agenda item no 20 Football and Community Facility, agenda item no 21 Cemetery Lodge, agenda item 22 Toilets of wharf Lane Recreation Ground and agenda item 23 Hammerhead Land without members of the public and press present, due to the confidential nature of the business to be transacted.

18. Hammerhead Land

The Town Clerk to provide an oral update on progress with implementing the Council's instructions regarding the Hammerhead Land and seek further instructions if required.