

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**

Wednesday 11th February 2015

A meeting of the **Town Council** will take place on **Tuesday 17th February 2015** at Greenfylde First School, Silver Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

AGENDA

- 1. Suspension of Standing Orders**
To suspend standing order 1m, which relates to photographing, recording, broadcasting or transmitting the proceedings.

2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting.

3. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

4. Minutes

a) To confirm the minutes of the meeting held on **20th January 2015** as a correct record.

b) To consider the office Action Plan relating to the Town Council Meetings.

5. Mayor's Announcements/Engagements

a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

b) The Mayor attended the following engagements between **20th January 2015** and **17th February 2015**.

- The Mayor attended Chard Amateur Theatre Society Production of Aladdin held at the Town Hall, Chard on Thursday 29th January 2015
- The Mayor and Deputy Mayor attended the production 'Hay Fever' held at the Warehouse Theatre, Brewery Lane, Ilminster on Friday 6th February 2015
- The Mayor attended the Exclusive Launch Party of Ilminster's New Brasserie & Wine Bar 'The Retreat' at No 1 North Street, Ilminster on Saturday 7th February 2015
- The Mayor attended 'Evensong' to give thanks for the work of Lady Gass DCVO as Lord-Lieutenant held at Wells Cathedral on Sunday 8th February 2015
- Bulb Planting with Sunny Ile Pre School
- Curry Night Taunton Deane 11 February 2015

6. Police Report

To receive the Ilminster Beat Report for February 2014

7. Reports from District Councillors

To receive reports from District Councillors.

8. Report from County Councillor for Ilminster

To receive the report from the County Councillor Linda Vjeh

9. Reports from Representatives on Outside Bodies

To receive reports from Representatives on Outside Bodies; Note: At the time of publishing the agenda no written reports had been received.

10. Draft Rural Lettings Policy

To consider the proposed Draft Rural Lettings Policy for Somerset and agree any observations to be sent to South Somerset District Council.

11. Threat to Rural Community Support Funding

To consider the Town Council's response regarding a campaign to call on the Secretary of State for Environment, Food and Rural affairs not to withdraw funding for the ACRE Network of rural community councils.

12. **Grants Policy**
To consider the Town Council's grant policy for the year 2015/16
13. **Accommodation Working Group**
To consider the criteria for future Town Council office accommodation compiled by the accommodation Working Group
14. **Football And Community Facility Project Governance Group**
To receive a report and any recommendations from the first meeting of the Football And Community Facility Project Governance Group. Likely topics will include appointment of a project manager / contract administrator, timetable for requesting and submitting tenders, grant applications and fundraising.
15. **Sports Club Licence**
To consider requests from the Cricket, Football and Sports Club to change the licence arrangements for the Sports Club. This item was deferred from Council meeting on 20th January 2015 (Report published for Council meeting 20.01.15.)
16. **Review of Standing Orders**
To consider the approval and adoption of Standing Orders as recommended by the Resources Committee (10.02.15)
17. **Review Of Financial Regulations**
To consider the approval and adoption of Standing Orders as recommended by the Resources Committee (10.02.15)
18. **Project Plan**
To consider progress on the project plan and whether any changes are necessary.
19. **Authorisation of Payments and Notification of Virements**
The Schedule of Payments for authorisation is attached for Council's approval.
20. **Exclusion of the Press and Public**
To consider taking item 21 without members of the public and press present due to the confidential nature of the business to be transacted.
21. **Hammerhead Land**
The Town Clerk to provide an oral update on progress with implementing the Council's instructions regarding the Hammerhead Land.

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Reminders

Meetings

Open Spaces 24th February 2015
 Planning, Highways & Transport 10th March 2015
 Resources 10th March 2015
 Council 17th March 2015

