# **ILMINSTER TOWN COUNCIL**

Council Offices North Street ILMINSTER Somerset TA19 0DG

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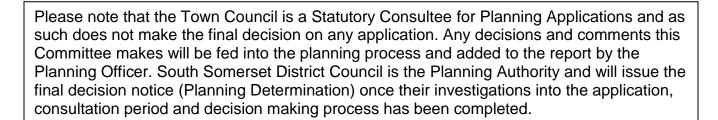
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Town Clerk: Joy Norris Wednesday 11<sup>th</sup> February 2015

A meeting of the Town Council will take place on Tuesday 17th February 2015 at

Greenfylde First School, Silver Street, Ilminster starting at 19:30 hrs.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.



The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris Town Clerk

#### **AGENDA**

# 1. Suspension of Standing Orders

To suspend standing order 1m, which relates to photographing, recording, broadcasting or transmitting the proceedings.



# 2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting.

### 3. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

### 4. Minutes

- a) To confirm the minutes of the meeting held on **20**<sup>th</sup> **January 2015** as a correct record.
- b) To consider the office Action Plan relating to the Town Council Meetings.

# 5. Mayor's Announcements/Engagements

- a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements
- b) The Mayor attended the following engagements between 20<sup>th</sup> January 2015 and 17<sup>th</sup> February 2015.
  - The Mayor attended Chard Amateur Theatre Society Production of Aladdin held at the Town Hall, Chard on Thursday 29<sup>th</sup> January 2015
  - The Mayor and Deputy Mayor attended the production 'Hay Fever' held at the Warehouse Theatre, Brewery Lane, Ilminster on Friday 6<sup>th</sup> February 2015
  - The Mayor attended the Exclusive Launch Party of Ilminster's New Brasserie & Wine Bar 'The Retreat' at No 1 North Street, Ilminster on Saturday 7<sup>th</sup> February 2015
  - The Mayor attended 'Evensong' to give thanks for the work of Lady Gass DCVO as Lord-Lieutenant held at Wells Cathedral on Sunday 8<sup>th</sup> February 2015
  - Bulb Planting with Sunny Ile Pre School
  - Curry Night Taunton Deane 11 February 2015

### 6. Police Report

To receive the Ilminster Beat Report for February 2014

### 7. Reports from District Councillors

To receive reports from District Councillors.

### 8. Report from County Councillor for Ilminster

To receive the report from the County Councillor Linda Vijeh

### 9. Reports from Representatives on Outside Bodies

To receive reports from Representatives on Outside Bodies; Note: At the time of publishing the agenda no written reports had been received.

### 10. Draft Rural Lettings Policy

To consider the proposed Draft Rural Lettings Policy for Somerset and agree any observations to be sent to South Somerset District Council.

### 11. Threat to Rural Community Support Funding

To consider the Town Council's response regarding a campaign to call on the Secretary of State for Environment, Food and Rural affairs not to withdraw funding for the ACRE Network of rural community councils.

# 12. Grants Policy

To consider the Town Council's grant policy for the year 2015/16

# 13. Accommodation Working Group

To consider the criteria for future Town Council office accommodation compiled by the accommodation Working Group

# 14. Football And Community Facility Project Governance Group

To receive a report and any recommendations from the first meeting of the Football And Community Facility Project Governance Group. Likely topics will include appointment of a project manager / contract administrator, timetable for requesting and submitting tenders, grant applications and fundraising.

# 15. Sports Club Licence

To consider requests from the Cricket, Football and Sports Club to change the licence arrangements for the Sports Club. This item was deferred from Council meeting on 20<sup>th</sup> January 2015 (Report published for Council meeting 20.01.15.)

# 16. Review of Standing Orders

To consider the approval and adoption of Standing Orders as recommended by the Resources Committee (10.02.15)

# 17. Review Of Financial Regulations

To consider the approval and adoption of Standing Orders as recommended by the Resources Committee (10.02.15)

### 18. Project Plan

To consider progress on the project plan and whether any changes are necessary.

### 19. Authorisation of Payments and Notification of Virements

The Schedule of Payments for authorisation is attached for Council's approval.

### 20. Exclusion of the Press and Public

To consider taking item 21 without members of the public and press present due to the confidential nature of the business to be transacted.

### 21. Hammerhead Land

The Town Clerk to provide an oral update on progress with implementing the Council's instructions regarding the Hammerhead Land.

#### Reminders

### Meetings

Open Spaces 24<sup>th</sup> February 2015 Planning, Highways &Transport 10<sup>th</sup> March 2015 Resources 10<sup>th</sup> March 2015 Council 17<sup>th</sup> March 2015