

# ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**



**Tuesday 11<sup>th</sup> November 2014**

A meeting of the **Town Council** which you are summoned to attend will be held on **Tuesday 18<sup>th</sup> November 2014** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris  
Town Clerk

## **AGENDA**

- 1. Suspension of Standing Orders**  
To suspend standing order 1m, which relates to photographing, recording, broadcasting or transmitting the proceedings.
- 2. Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 3. Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

**4. Minutes**

a) To confirm the minutes of the meeting held on **14<sup>th</sup> October 2014** as a correct record.

b) To consider the office Action Plan relating to the Town Council Meetings.

**5. Mayor's Announcements/Engagements**

a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

b) The Mayor and/or the Deputy Mayor attended the following engagement between 14<sup>th</sup> October and 11<sup>th</sup> November 2014

- The Mayor and Deputy Mayor attended the Remembrance Day Service at the Minster Church on Sunday 9<sup>th</sup> November 2014

**6. Police Report**

To receive the Ilminster Beat Report for November 2014

**7. Reports from District Councillors**

To receive reports from District Councillors.

**8. Report from County Councillor for Ilminster**

To receive reports from the County Councillor Councillors  
**County Councillor Report October 2014** – Cllr Linda Vijeh

**9. Reports from Representatives on Outside Bodies**

To receive reports from Representatives on Outside Bodies; at the time of publishing the agenda the following representatives had indicated they would be reporting.

**10. Open Spaces Recommendation**

To consider the recommendation from the Open spaces committee meeting held on 28<sup>th</sup> October 2014.

**11. Allocation of S106 monies**

To discuss and consider the allocation of S106 monies for sport and pitches in response to a request received from Ilminster Cricket Club.

**12. Project Plan**

To consider progress on the project plan and whether any changes are necessary.

**13. Authorisation of Payments and Notification of Virements**

The Schedule of Payments for authorisation is attached for Council's approval.

**14. Clerk's Updates**

The following Clerk's Updates have been sent by email since the last Council agenda was published.

<b>Number</b>	<b>Date</b>	<b>Topic</b>
18/14	08.10.14	1. NHS Consultation - Notice of proposed controlled locality determination Ilminster area 2. South Somerset District Council Press Releases 3. Fields In Trust

		4. Reminder - Local Plan Modifications Consultation
19/14	27.10.14	<ol style="list-style-type: none"> <li>1. Planning application for football and community facility</li> <li>2. Half term Activity</li> <li>3. Ash Tree by the toilet block</li> <li>4. South Somerset District Council Press Releases</li> <li>5. Somerset Community Justice Partnership annual report</li> <li>6. Risk And Strategic Objectives Seminar - 4 November, 7.30pm Town Council Chamber</li> </ol>

**15. Exclusion of the Press and Public**

To consider taking items 16 and 17 without members of the public and press present due to the confidential nature of the business to be transacted.

**16. Hammerhead Land**

The Town Council to provide an oral update on progress with implementing the Council's instructions regarding the Hammerhead Land

**17. The Cemetery - Legal Action**

The Town Council to provide an oral update on progress with implementing the Council's instructions regarding action in the Small Claims Court

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**Reminders**

**Meetings**

- 25<sup>th</sup> November Open Spaces
- 2<sup>nd</sup> December Planning, Highways & Transport
- 2<sup>nd</sup> December Resources
- 16<sup>th</sup> December Council