

# ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**

**Tuesday 13<sup>th</sup> January 2015**

A meeting of the **Town Council** will take place on **Tuesday 20th January 2015** at Greenfylde First School, Silver Street, Ilminster starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris  
Town Clerk

## **AGENDA**

- 1. Suspension of Standing Orders**  
To suspend standing order 1m, which relates to photographing, recording, broadcasting or transmitting the proceedings.
- 2. Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.

**3. Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

**4. Minutes**

- a) To confirm the minutes of the meeting held on **5<sup>th</sup> January 2015** as a correct record.
- b) To consider the office Action Plan relating to the Town Council Meetings.

**5. Mayor's Announcements/Engagements**

a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

b) The Mayor attended the following engagements between **5<sup>th</sup> January 2015** and **20<sup>th</sup> January 2015**.

- Thursday 8<sup>th</sup> January 2015 – The Mayor attended Wadham Schools Presentation Evening

**6. Correspondence from Councillor Shepherd**

To receive correspondence submitted by Councillor Shepherd regarding the Code of Conduct

**7. Police Report**

To receive the Ilminster Beat Report for January 2014

**8. Status of the Footpath at Winterhay Lane**

To consider the following motion, in accordance with Standing Order 4, proposed by Councillor Miller and Seconded by Councillor Swann: *"That, in the light of the friction which exists in the town over the continuing ambiguity as to the status of the footpath that adjoins Winterhay Lane that the Town Clerk be authorised to contact vigorously all organisations who can assist in implementing an early resolution of the issue."*

**9. Recommendation from Open Spaces Committee**

To consider the recommendation from the Open Spaces Committee held on 9 December 2014 regarding the widening of the path between The Mead and the Wardens' Workshop

**10. Budget and Precept 2015/16**

To consider the Town Council's budget and precept for 2015/16

**11. Sports Club Licence**

To consider requests from the Cricket, Football and Sports Club to change the licence arrangements for the Sports Club.

**12. Football and Community Facility Update and Governance Arrangements**

To receive an update on progress and consider governance arrangements including the formation of a Project Governance Group, the project management arrangements, scheduling and the issuing of tender documents.

- 13. Awards and Competitions**  
To approve the Awards and Competitions to be facilitated by the Town Council during 2015.
- 14. Project Plan**  
To consider progress on the project plan and whether any changes are necessary.
- 15. Authorisation of Payments and Notification of Virements**  
The Schedule of Payments for authorisation is attached for Council's approval.
- 16. Reports from District Councillors**  
To receive reports from District Councillors.
- 17. Report from County Councillor for Ilminster**  
To receive the report from the County Councillor Linda Vjeh
- 18. Reports from Representatives on Outside Bodies**  
To receive reports from Representatives on Outside Bodies; Note: At the time of publishing the agenda no written reports had been received.
- 19. Exclusion of the Press and Public**  
To consider taking items 20 without members of the public and press present due to the confidential nature of the business to be transacted.
- 20. Hammerhead Land**  
The Town Clerk to provide an oral update on progress with implementing the Council's instructions regarding the Hammerhead Land

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**Reminders**

**Meetings**

- Open Spaces Committee 27<sup>th</sup> January 2015
- Planning, Highways & Transport Committee 10<sup>th</sup> February 2015
- Resources Committee 10<sup>th</sup> February 2015
- Council 17<sup>th</sup> February 2015