

ILMINSTER TOWN COUNCIL



Council Offices
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Town Clerk: Hayley White

25th August 2020

A meeting of the **PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE** will take place on **Tuesday 1st September 2020** starting at **19:30 hrs.**

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email before 9am Tuesday 1st September 2020. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision-making process has been completed.

The Agenda for the meeting is given below. All plans are available to view at South Somerset District's website www.southsomerset.gov.uk.

Yours sincerely



Hayley White
Town Clerk

AGENDA

1. Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

2. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3. Minutes

To confirm the minutes of the meeting held on 7th July 2020 as a correct record.

4. Office Action Plan

To consider and review the Office Action Plan relating to the Committee.

5. Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster (to follow).

6. Silver Street Parking

To consider the possibility of losing 2 parking spaces on Silver Street to allow easier access for emergency vehicles into Victoria Court.

7. Planning Applications

The Committee is asked to consider the following applications:

a. 20/02064/LBC August House, Station Road, Ilminster TA19 9BE

Partial Demolition of an existing Natural Stone Garden Wall to facilitate access to recently purchased area of garden (Retrospective).

8. Planning Appeals

9. Planning Decisions made by SSDC

Decisions made by South Somerset District Council and are reported for information. For more details, please see South Somerset District Council Website:

<http://www.southsomerset.gov.uk/planningsearch>

Planning, Highways and Transport Committee Members:
Councillors Shearman, Taylor, Higgins, James, Mackillop, Swann and Wilcock