

# ILMINSTER TOWN COUNCIL

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Town Clerk: Hayley White

26<sup>th</sup> January 2021

A meeting of the **Open Spaces Committee** will take place on **Tuesday 2<sup>nd</sup> February 2021** at 20:30hrs.

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email before 9am on 2<sup>nd</sup> February 2021. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Hayley White  
Town Clerk

## **Agenda**

### **1. Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

### **2. Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

### **3. Minutes**

To confirm the minutes of the meetings held on 10<sup>th</sup> November 2020 as a correct record.

### **4. Action List**

To review the current Action List and update accordingly.

### **5. Financial Monitoring**

To receive information about the Open Spaces Committee budget and expenditure.

### **6. Grounds Team Report and Chipper Report**

To receive a report on recent grounds team work and the chipper.

### **7. Lawsons Circus**

To consider the request to allow the circus to come Monday 12<sup>th</sup> to Wednesday 14<sup>th</sup> July 2021.

### **8. Skatepark**

To consider the request from a resident for signage on the skatepark.

### **9. Ecological Emergency**

To discuss investigating the implications for the Council.

### **10. Bench**

To discuss an alternative option for the bench by the tennis courts.