

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**



26 June 2019

A meeting of the **PLANNING, HIGHWAYS & TRANSPORT COMMITTEE** will be held on **Tuesday, 2 July 2019**. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster **starting at 7.30pm**.

The public are welcome to attend this meeting. Members of the public are invited to ask Questions or raise issues relevant to the work of the Council. The overall time available for speakers are restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris
Town Clerk

AGENDA

1 Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

2 Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3 Minutes

- a) To confirm the minutes of the meeting held on 21 May 2019 as a correct record.
- b) To consider the Office Action Plan relating to the Committee.

4 Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

5 Parking Enforcement

Mr Steve Deakin, Parking Services Manager at Somerset County Council, will give a short presentation and respond to questions about parking enforcement.

6 Planning Applications

The Committee is asked to consider the following applications and agree their comments and recommendations to be forwarded to South Somerset District Council:

- a) **Application No. 19/01527/NMA - 12 New Road Ilminster Somerset TA19 9AE**
Non-material amendment to planning approval 18/01410/FUL to re-position ground floor window on south elevation.
- b) **Application No. 19/01416/NMA - Factory, Winterhay Lane, Ilminster, TA19 9BB**
Application for a non-material amendment to planning approvals 17/04857/FUL and 17/04802/REM to allow:
 - 1) Amendment of the eaves and ridge heights on house type E.
 - 2) Removal of gable end windows on house type C and increase in front and rear window sizes.
 - 3) Raising of the cill heights for the first floor windows (bedrooms) house type G.

7 Planning Decisions made by South Somerset District Council

The following decisions have been made by South Somerset District Council and are reported for information. For more details, please see South Somerset District Council Website:

<http://www.southsomerset.gov.uk/planningsearch>

- a) **Application Nos. 19/00090/FUL and 19/00091/LBC – 2-6 Silver Street, Ilminster, TA19 0DL**

Proposed new level access into the branch comprising of new internal platform lift, steps and associated works including the removal of the existing external entrance steps, lowering of the internal floor and alterations to the existing entrance door.

Application permitted with conditions.

b) Application No. Application No. 19/01417/NMA - Factory, Winterhay Lane, Ilminster, TA19 9BB

Application for a non-material amendment to planning approvals 17/04857/FUL and 17/04802/REM to allow the removal of gable end first floor (bedroom) windows to house type A and H.

Application permitted.

Application permitted with conditions.

Planning, Highways and Transport Committee Members:
Councillors Higgins, James, Shearman, Swann, Taylor & Wilcock