

# ILMINSTER TOWN COUNCIL



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Town Clerk: Hayley White

23<sup>rd</sup> December 2020

A meeting of the **PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE** will take place on **Tuesday 5<sup>th</sup> January 2021** starting at **19:30 hrs.**

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email before 9am Tuesday 5<sup>th</sup> January 2021. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision-making process has been completed.

The Agenda for the meeting is given below. All plans are available to view at South Somerset District's website [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk).

Yours sincerely



Hayley White  
Town Clerk

## AGENDA

### 1. Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

### 2. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

### 3. Minutes

To confirm the minutes of the meeting held on 1<sup>st</sup> December 2020 as a correct record.

### 4. Action plan list

To consider the Office Action Plan relating to the Committee.

### 5. Letter from Resident of Fairfield

To consider an anonymous letter received from a resident of Fairfield, Ilminster.

### 6. Hillview/Highfield Salt Bin

To consider the purchase and position of a salt bin at the top of Hillview Terrace.

### 7. Parking in the delivery car park at Tesco

To consider the parking in the delivery car park of Tesco following a complaint from a local business.

### 8. Planning Applications

The Committee is asked to consider the following applications:

#### (a) 20/03221/FUL – Coldharbour Farm Park Lane Donyatt Ilminster

Conversion of traditional agricultural buildings into 4 no. dwellings

#### (b) 20/03158/FUL - The Shrubbery Hotel Station Road Ilminster TA19 9AR

The erection of 3 No. flats

#### (c) 20/03492/HOU - 35 High Street Ilminster TA19 9AW

Removal of chimney and addition of two conservation velux rooflights (front & rear) to form loft conversion (Re-submission of 20/01832/HOU)

**(d) 20/03712/R13 - Greenfylde First School Silver Street Ilminster Somerset TA19 0DS**

The proposal is to demolish the reconstituted stone/concrete block shelter with a concrete slab roof. (SCC/3776/2020/LB)

**9. Planning Appeals**

**10. Planning Decisions made by SSDC**

Decisions made by South Somerset District Council and are reported for information. For more details, please see South Somerset District Council Website:

<http://www.southsomerset.gov.uk/planningsearch>