

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**



5 November 2019

A meeting of the **OPEN SPACES COMMITTEE** will take place on **Tuesday 12 November 2019** in the Council Chamber, Council Offices, North Street, Ilminster at 19:30hrs. The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
To confirm the minutes of the meeting held on 10 September 2019 as a correct record.
- 4. Action Plan**
To consider the office Action Plan relating to the Open Spaces Committee.

5. Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

6. Financial Monitoring

To receive information about the Open Spaces Committee income, expenditure and commitments, compared to the 2019/20 budget

7. Grounds Team Report

To receive a report on recent Grounds Team work and work planned between the meeting and Christmas 2019.

8. Rec Users Group

a) To receive the notes of the October users group

b) To consider recommendations from the Rec Users Group namely:

- (i) That a picnic bench made of recycled plastic with a road design table-top is purchased at a cost of approx. £650.00
- (ii) That a round, multi coloured picnic bench made of recycled plastic is purchased at a cost of approx. £700.00
- (iii) That the hedge / fence between the Rec and Britten’s Field (near the Canal) is removed sufficient to enable the cricket roller to move from the Rec into Britten’s Field

9. Rec Notice Board

To consider replacing the vandalised notice board.

10. Party On The Park 2020

To consider a request to hold Party On The Park 2020.

11. Cemetery Fees

To consider whether or not any changes are needed to the current Cemetery Fees.

12. Budget 2020/2021

To consider any income and expenditure ideas in preparation for the budget.

13. Refreshment Facility – Wharf Lane Rec

To consider a request to lease the “tuck shop” area of the toilet block.

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Open Spaces Committee: Councillors M Gunn, P Hamilton, V Higgins, S Shepherd, R Swann, F White & L Wilcock