

ILMINSTER TOWN COUNCIL

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Town Clerk: Hayley White

7th July 2020

A meeting of the **Open Spaces Committee** will take place on **Tuesday 14th July 2020** at 19:30hrs.

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email before 9am Tuesday 14th July 2020. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

A handwritten signature in cursive script that reads 'Hayley White'.

Hayley White
Town Clerk

Open Spaces Committee Agenda

1. Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

2. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3. Minutes

To confirm the minutes of the meetings held on 10th March 2020 and 23rd June 2020 as a correct record.

4. Action Plan

To consider the office Action Plan relating to the Open Spaces Committee.

5. Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster. (To follow)

6. Financial Monitoring

To receive information about the Open Spaces Committee expenditure and income for 2019/20 and expenditure and income compared to the 2020/21 budget (To follow)

7. Grounds Team Report

To receive a report on recent work carried out by the Grounds Team. (To follow)

8. Lift the Cycling Bye-law

To discuss removing or changing the bye-law related to cycling in open spaces in Ilminster.

9. Revised Cemetery Fees

To review current fees for Ilminster cemetery. Referred from Open Spaces committee meeting held 12th November 2019 item no.266.

10. The Purchase of the Barge

To assess the financial impact going forward, and the impact of social distancing and cleaning the barge.

11. Scavenger Hunt on Herne Hill

Green Ilminster have requested permission for a scavenger hunt on Herne Hill.

12. Tree planting on pieces of land

Green Ilminster have requested information regarding ownership of land between Old Road and Blackdown View, and the corner of West Street car park to gain permission to plant trees.

13. Use of the recreation ground for VJ Day

The Women's Institute request permission to use the recreation ground on 15th August to commemorate VJ Day.

Open Spaces Committee: Councillors M Gunn, V Higgins, S Shepherd,
R Swann, F White, L Wilcock, B Hamilton