

# ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**



20 February 2019

A meeting of the **Town Council** will be held on **Tuesday, 26 February 2019** in the Council Chamber, Council Offices, North Street, Ilminster, TA19 0DG starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris  
Town Clerk

## AGENDA

- 1. Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

**3. Minutes**

- a) To confirm the minutes of the meeting held on **29 January 2019** as a correct record. (To follow)
- b) To consider the office Action Plan relating to Town Council Meetings. (To follow)

**4. Mayor’s Announcements/Engagements**

- a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

**5. Archie Gooch Pavilion Car Park**

To consider the request from Ilminster Sports Club Ltd to tarmac the car park taking into account the information obtained regarding the current surface and drainage. (To Follow)

**6. Investments**

In accordance with the Town Council’s Investment Strategy, (approved by the Town Council on 29 January 2019) to consider investing in the CCLA (Churches, Charities & Local Authorities Public Sector Deposit Fund (To Follow).

**7. Clerk’s Updates**

The following Clerk’s Updates have been sent by email since the last Town Council agenda was published.

<b>Number</b>	<b>Date</b>	<b>Topic</b>
1/19	24.01.19	1. Carnival Park Planning Application 2. Horlicks Site - Planning Application 3. Office Telephones, 4. Council Meeting & Budget 5. Planning, Highways & Transport 15 January 2019 6. Resources Committee 7. Tractor
2/19	07.02.19	1. Grounds Manager Recruitment 2. Archie Gooch Car Park

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**Formal Meeting Reminders**

- 5 March 2019                      Planning, Highways & Transport Committee
- 12 March 2019                  Open Spaces Committee
- 14 March 2019                  Annual Town Assembly (this is not a Town Council meeting;  
it is a meeting of Ilminster residents chaired by the Mayor)
- 19 March 2019                  Town Council