

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**



19 March 2019

A meeting of the **Town Council** will be held on **Tuesday, 26 March 2019** in the Council Chamber, Council Offices, North Street, Ilminster, TA19 0DG starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris
Town Clerk

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3. Minutes

- a) To confirm the minutes of the meeting held on **19 March 2019** as a correct record. (To follow)

4. Mayor’s Announcements/Engagements

- a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

5. Payments and Virements

The Schedule of Payments for authorisation will be presented for Council’s information. (To follow)

6. Clerk’s Updates

The following Clerk’s Updates have been sent by email since the last Town Council agenda was published.

Number	Date	Topic
4/19	19.03.19	1. Resources Committee 12.02.19 2. Open Spaces Committee 12.03.19 3. Rec Users Group 4. Additional Town Council Meeting 5. Elections & the Pre-Election Period (Purdah

7. Exclusion of Press and Public

To consider taking Agenda items 8 Management Processes Working Group and Agenda 9 19/00012/OUT Horlicks Farm, Station Road, Ilminster - leisure obligation consultation without members of the public and press present, due to the confidential nature of the business to be transacted i.e. personal information and items subject to negotiation

8. Management Processes Working Group

To receive the report of the Management Processes Working Group. (To follow)

9. 19/00012/OUT Horlicks Farm, Station Road, Ilminster - leisure obligation consultation

To consider the report of the South Somerset District Council Specialist- Strategic Planning regarding the proposed mitigations in the form of developer contributions for local play areas, youth facilities, playing pitches and changing rooms (To follow)

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Formal Meeting Reminders

- 2 April 2019 Planning, Highways & Transport Committee
- 14 May 2019 Annual Town Council Meeting