**ILMINSTER TOWN COUNCIL**

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Town Clerk: **Joy Norris MILCM ACIS MSc**

**22 January 2020**

A meeting of the **OPEN SPACES COMMITTEE** will take place on **Tuesday 28 January 2020** inthe Council Chamber, Council Offices, North Street, Ilminster at 19:30hrs

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris

Town Clerk

**AGENDA**

1. **Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

1. **Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

1. **Minutes**

To confirm the minutes of the meeting held on 12 November 2020 as a correct record.

(To follow)

1. **Action Plan**

To consider the office Action Plan relating to the Open Spaces Committee. (To follow)

1. **Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

1. **Financial Monitoring**

To receive information about the Open Spaces Committee income, expenditure and commitments, compared to the 2019/20 budget (To follow)

1. **Grounds Team Report**

To receive a report on recent Grounds Team work.

1. **Flags on Open Spaces Building**To discuss whether to allow flags to be flown from the Open Spaces building on specific occasions.
2. **Metal Detecting**

To review current Metal Detecting policy and consider whether any amendments are required (To follow)

1. **Wharf Lane Rec – Water Bottle Refill Station**

To consider the installation of a Water Refill Station on Wharf Lane Recreation ground.

1. **Buggy Replacement**

To consider the replacement of the Open Spaces buggy.

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**Open Spaces Committee**: Councillors M Gunn, V Higgins, S Shepherd,   
R Swann, F White & L Wilcock