**ILMINSTER TOWN COUNCIL**

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Town Clerk: **Joy Norris MILCM ACIS MSc**

22 October 2019

A meeting of the **Town Council** will take place on **Tuesday** **29 October 2019** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Yours sincerely

Joy Norris

Town Clerk

**AGENDA**

1. **Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

1. **Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

1. **Minutes**
2. To confirm the minutes of the meeting held on **18 June 2019** as a correct record.
3. To confirm the minutes of the meeting held on **17 September 2019** as a correct record.
4. **Former Gooch & Housego Premises – Community Group**

To receive a presentation from a group interested in forming a Community Interest Company (or similar organisation) to develop and manage the former Gooch and Housego premises

1. **Poppy Project**

To consider if the Town Council is prepared to support the Ilminster Poppy Project by including it on the Town Council’s insurance.

1. **Exclusion of Press and Public**

To consider exclusion of the press and public from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1(2), for:

1. Agenda item 7 Former Gooch & Housego Premises due to the confidential nature of the business to be transacted i.e. business information and information relating to potential negotiations;
2. Agenda Item 8 Staff Salaries due to the confidential nature of the business to be transacted i.e. personal information

The reports relating to these items have been withheld from public circulation and deposit.

1. **Former Gooch & Housego Premises**

To consider information from the Working Group regarding the former Gooch & Housego building with a view to deciding the Town Council’s position regarding acquisition of the property.

1. **Staff Salaries**

To consider staff salaries in the light of recent recruitment experience.

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**Reminders**

5 November Planning, Highways and Transport Committee

12 November Open Spaces Committee