



## ILMINSTER TOWN COUNCIL

Council Offices  
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Somerset  
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Town Clerk: **Mark Tredwin**

27 February 2024

A meeting of the **Planning, Highways & Transport Committee** will be held at **19:30** on **Tuesday 5 March 2024** in the Council Chamber, Council Offices, North Street, Ilminster, TA19 0DG.

Members of the public are welcome and encouraged to attend. If you wish to attend, or you have any questions on matters that are on the agenda please let Ilminster Town Council know either by email [town.council@ilminster.gov.uk](mailto:town.council@ilminster.gov.uk) or phone the office on 01460 52149 **by noon on Monday 4 March 2024**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports will be made available as soon as possible, and in any event, at least 30 minutes before the start of the meeting.

Yours sincerely

Mark Tredwin  
Town Clerk

## AGENDA

### 1. Public Forum

**Fifteen minutes** will be made available for public comment and response in relation to items on this agenda. Individuals will be permitted a maximum of three minutes each to address the committee. All comments and questions should be notified to the Town Council **by noon on Monday 4 March 2024**. We will be looking to avoid repetitive comments being made where possible.

### 2. Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

### 3. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

*Members are reminded that if they have a Disclosable Pecuniary Interest on their register of interest relating to any item on the agenda, they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a Disclosable Pecuniary Interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.*

### 4. Dispensations

To note the grant of dispensations made by the Town Clerk in relation to the business of this meeting.

### 5. Minutes

To confirm the Minutes of the meeting held on **6 February 2024**.

### 6. Planning Applications

Somerset Planning webpage:

<https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>

- a 24/00253/TCA** Notification of intent to fell No. 10 trees within a Conservation Area.  
24 The Barn East Street Ilminster Somerset TA19 0AJ

*This is a notification only and in line with the Council's Constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to officers. This notification is therefore being provided as a matter of courtesy for your information.*

- b 24/00372/PAMB** Prior Approval Notification for the change of use of an agricultural building to a dwellinghouse. Location: Winterhay Lane Farm Winterhay Lane Ilminster Somerset TA19 9PL

*This is a notification only and in line with the Council's Constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to officers. This notification is therefore being provided as a matter of courtesy for your information.*

- c **24/00345/HOU** Replacement of 3 No first-floor front elevation windows Location: 26A Silver Street Ilminster Somerset TA19 0DR
- d **24/00371/HOU** Removal of existing conservatory to rear of property and erection of replacement extension, new door to south elevation, render to existing reconstructed stone and the provision of solar panels Location: 19 Springfield Ilminster Somerset TA19 0ET

**7. Planning Appeals**

<https://www.somerset.gov.uk/planning-buildings-and-land/planning-appeals/>

**8. Planning Decisions made by Somerset Council**

Decisions made by South Somerset District Council are reported for information. For more details, please see South Somerset District Council Website:

<https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>

Planning, Highways and Transport Committee Members:  
Councillors Gunn, Hamilton, James, Karchud, MacKillop, Sellers, Shearman, Tinson

**PLEASE NOTE THAT MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Members of the public exercising their right to speak during Public Question Time may be recorded. Copies of this document are available in large print on request.**