

# ILMINSTER TOWN COUNCIL

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Town Clerk: Mark Tredwin

29 March 2022

A meeting of the **Open Spaces Committee** will be held on **Tuesday 5 April 2022** at the rising of the Planning, Highways and Transport Committee Meeting due to be held from 19:30hrs, in the **Council Chamber, Council Office, North Street, Ilminster, TA19 0DG**

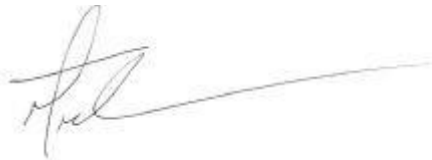
Members of the public are welcome and encouraged to attend. However, due to ongoing Covid-19 concerns and a duty to protect all attendees, there will be a limited number of members of the public able to attend. If you wish to attend, please let Ilminster Town Clerk know either by email [town.council@ilminster.gov.uk](mailto:town.council@ilminster.gov.uk) or phone the office on 01460 52149 **by 15:00 hrs on Tuesday 5 April 2022**. Officers of the council will advise whether capacity remains.

If members of the public have any questions on matters that are on the agenda, then if possible, please notify the Council Office before the day of meeting which item you would like to speak about.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely



*Mark Tredwin*  
Town Clerk



## AGENDA

### 1. **Public Forum**

Fifteen minutes will be made available for public comment and response in relation to items on this agenda. Individuals will be permitted a maximum of three minutes each to address the committee.

### 2. **Apologies for absence**

To receive apologies for absence from Councillors unable to attend the meeting.

### 3. **Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

*Members are reminded that if they have a Disclosable Pecuniary Interest on their register of interest relating to any item on the agenda, they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a Disclosable Pecuniary Interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.*

### 4. **Dispensations**

To note the grant of dispensations made by the Town Clerk in relation to the business of this meeting.

### 5. **Minutes**

To confirm the Minutes of the meeting held on 7<sup>th</sup> December 2021.

### 6. **Financial Monitoring report**

For members to note the income and expenditure report

### 7. **Open Spaces Team Report**

For members to note the report

### 8. **Burial space request;**

For members to consider the report on a request to buy back a burial space.

### 9. **Memorial Benches**

For members to consider a memorial bench within Herne Hill

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960*

### 10. **Exempt Business**

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular

person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

Open Spaces Committee:

Councillors Gunn, Swann, Shepherd, Taylor, Wilcock, White, Lancaster and Hamilton