

# ILMINSTER TOWN COUNCIL

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Town Clerk: Hayley White

12<sup>th</sup> January 2021

A meeting of the **Town Council** will take place on **Tuesday 19<sup>th</sup> January 2021** at 19:30hrs.

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email ([deputy.clerk@ilminster.gov.uk](mailto:deputy.clerk@ilminster.gov.uk)) before 9am on Tuesday 19<sup>th</sup> January 2021. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Yours sincerely

A handwritten signature in black ink that reads 'Hayley White'. The signature is written in a cursive, flowing style.

Hayley White  
Town Clerk

## AGENDA

1. **Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
3. **Minutes**
  - a) To confirm the minutes of the meeting held on **24<sup>th</sup> November 2020** as a correct record.
  - b) To confirm the minutes of the meeting held on **2<sup>nd</sup> December 2002** as a correct record.
4. **Mayor's Announcements/Engagements**  
The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements.
5. **Police Report**  
This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.
6. **Reports from District Councillors**  
To receive reports from District Councillors.
7. **Report from the County Councillor for the Ilminster Division**  
To receive a report from the County Councillor.
8. **Strategic Plan 2021/2022 – 2023/24**  
To consider the draft Town Council 3 year Strategic Plan for 2021/22 – 2023/24.
9. **2021/2022 Budget and Financial Plan for future Years**  
To consider the Town Council's budget and financial plan for future years (including the capital programme).
10. **Precept 2021/2022**  
To set the Town Council's precept for 2021/2022.
11. **Payments and Virements**  
The Schedule of Payments for authorisation will be presented for Council's information.
12. **Calendar of Meetings**  
To consider the calendar of meetings for the remaining part of the municipal year and into the municipal year May 2021/22.
13. **Market Town Investment Group**  
To consider the tenders received for work on the path into the recreation ground.
14. **Cemetery Lodge**  
To provide an update on the reports being obtained and discuss the condition of the property.

**15. Exclusion of Press and Public**

To consider exclusion of the press and public from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1(2), for: Agenda item 16 letter from Resident, Agenda item 17 East Street and Agenda item 18 Land at Canal Way due to the confidential nature of the business to be transacted i.e. business information and information relating to potential negotiations.

**16. Letter from Resident**

To discuss the letter received on 8<sup>th</sup> January 2021 from a resident.

**17. East Street**

To provide an update on the property in East Street.

**18. Land at Canal Way**

To reconsider the decision made at the Town Council meeting on 15<sup>th</sup> September 2020.