

# ILMINSTER TOWN COUNCIL

Council Offices  
North Street  
ILMINSTER  
Somerset  
TA19 0DG



Tel: 01460 52149  
e-mail: [town.council@ilminster.gov.uk](mailto:town.council@ilminster.gov.uk)

Town Clerk: Hayley White

17<sup>th</sup> February 2021

A meeting of the **Town Council** will take place on **Tuesday 23<sup>rd</sup> February 2021** at 19:30hrs.

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email ([deputy.clerk@ilminster.gov.uk](mailto:deputy.clerk@ilminster.gov.uk)) before 9am on Tuesday 23<sup>rd</sup> February 2021. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Yours sincerely

A handwritten signature in black ink that reads 'Hayley White'.

Hayley White  
Town Clerk

## AGENDA

**1. Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

**2. Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

**3. Minutes**

To confirm the minutes of the meeting held on **19<sup>th</sup> January 2021** as a correct record.

**4. Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

**5. Reports from District Councillors**

To receive reports from District Councillors.

**6. Report from the County Councillor for the Ilminster Division**

To receive a report from the County Councillor.

**7. Payments and Virements**

The Schedule of Payments will be presented for Council's information.

**8. Internal Audit 2021/2022**

To consider the quote received for this year's internal audit.

**9. Ilminster Town Council Bank Accounts**

To consider closing the Reserve Account and hold one Current Account

**10. Ilminster Youth Worker**

To discuss a Youth Worker for the town.

**11. Cemetery Lodge**

To consider the report received from Chris Baranowski.

**12. Clerks Update**

The following Clerk's Updates have been sent by email since the last Town Council agenda was published.

Number	Date	Topic
2/21	21.1.21	<ul style="list-style-type: none"><li>• Holiday</li><li>• Grit bins</li><li>• Hammerhead Land</li><li>• SSDC – Great Tree Giveaway</li><li>• NALC training – building communities</li><li>• Estate of Dulcie Ellen Irene Guildford Deceased</li><li>• SCC – Climate Emergency Fund</li></ul>

		<ul style="list-style-type: none"> <li>• Cemetery working group</li> </ul>
3/21	05.02.21	<ul style="list-style-type: none"> <li>• MTIG</li> <li>• IEF</li> <li>• Complaint and FOI</li> <li>• Hammerhead Land</li> <li>• Right to Regenerate</li> <li>• The Magistrates Court</li> </ul>

**13. Land at Canal Way**

To consider the Town Council's next steps.

**14. Property on East Street**

To consider the Town Council's next steps.