

ILMINSTER TOWN COUNCIL

Council Offices
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Town Clerk: Mark Tredwin

24 January 2022



A meeting of the **Town Council** will be held on **Friday 28 January 2022** at **16:00 hrs**, in the **Council Chamber, Council Office, North Street, Ilminster, TA19 0DG**

The business to be transacted at the meeting is outlined on the Agenda below and is to formally ratify the indicative resolutions that will have taken place at the online meeting of members of the council that took place on the 25 January 2022 and for which reports have been provided.

Whilst the government's "Plan B" is no longer in place when this meeting takes place, it is incumbent for all organisations to give due consideration to all participants at this meeting. It is for this reason that anyone planning to attend this meeting please contact the Council Offices **by 10:00 hrs on Thursday 27 January 2022** as there are only limited numbers of places available.

It is requested that face masks or coverings should be worn at all times during this meeting.

The minutes from this meeting will have the minutes from the 25 January 2022 appended to them to assist with clarification of decisions.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mark Tredwin', with a long horizontal line extending to the right.

Mark Tredwin
Town Clerk

AGENDA

1. Public Forum

It is not intended to hold a public forum for this meeting. If any members of the public do have any questions they are asked to provide and send them to the Council Offices.

2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting

3. District and County Councillor Reports

To note the reports provided at the meeting on the 25 January 2021.

4. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest

Members are reminded that if they have a Disclosable Pecuniary Interest (DPI) (on their register of interest or otherwise) relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a DPI in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting, leave and not Vote on the item and register the DPI within 28 days. Similarly, other Personal Interests should be declared at this meeting.

5. Dispensations

To **NOTE** the grant of dispensations made by the Town Clerk in relation to the business of this meeting

6. Minutes – Town Council

To confirm the minutes of the meeting held on **21 December 2021** as a correct record

7. Resources Proposals

To resolve the committee's proposals from the meeting held on 11 January 2022 and considered on the 25 January 2022.

8. Police Report

Members to note an update from the police provided on the 25 January 2022

9. Strategic Plan 2022/2023 – 2027/28

To note and resolve any resolutions emanating from the report presented to members at the meeting on the 25 January 2022

10. Financial Monitoring

For members to receive and note the contents of the Finance report presented to members at the meeting on the 25 January 2022

11. Schedule of charges

Members to resolve the schedule of charges presented at the meeting on the 25 January 2022

12. Grant – Green Ilminster

Members to resolve any indicative resolution from members at the meeting on the 25 January 2022 in respect of a grant application from Green Ilminster

13. Wessex Water – Underground sewerage storage tank

Members to note Wessex Water's proposals for an underground storage tank presented at the meeting on the 25 January 2022

14. Permission to use the recreation ground

Members to resolve any indicative resolutions giving permission for Marshall Herberts Fair and IMEX given at the meeting on the 25 January 2022

15. Councillor Representatives of external organisations

Members to note the verbal updates by Councillor Representatives at the meeting on the 25 January 2022

16. Future of Local Government in Somerset

Members to note the verbal updates given at the meeting on the 25 January 2022

17. Exempt Business

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

18. Staffing Matters

To note and resolve any resolutions emanating from the report presented to members at the meeting on the 25 January 2022 relating to the annual appraisals for employee no. 5 and 12

19. Cricket Club Lease

To note and resolve any resolutions emanating from the report presented to members at the meeting on the 25 January 2022

PLEASE NOTE THAT MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Members of the public exercising their right to speak during Public Question Time may be recorded. Copies of this document are available in large print on request.