

Minutes of the Full Council Meeting of Ilminster Town Council held outside the Ilminster Cricket Club,
on **Tuesday 22 June 2021** starting at 18:30hrs

Present:

Chair: Cllr P Burton

Councillors: Cllr S Shepherd, Cllr R Swann, Cllr M Gunn, Cllr L Taylor, Cllr A Shearman, Cllr B Hamilton, Cllr M James, Cllr F White, Cllr L Wilcock, Cllr H Lancaster

Officers: Mr M Tredwin (Locum Town Clerk), Mrs J Earp (Deputy Town Clerk and RFO)

In attendance: Four members of the public

948. Public Forum –

Four members of the public were in attendance, however members agreed for them to speak during the Agenda Item that they were there to listen to.

949. Apologies for Absence were received from:

Cllr Wilcock who had been delayed but hoped to arrive before the end of the meeting.
Cllr Keitch who sent reason:

Cllr Shearman who hoped to arrive during the meeting

950. Declarations of Interest

None declared.

951. Dispensations

None provided.

952. Minutes – Town Council

Members **RESOLVED** the minutes of the meeting held on **27 April 2021** as a correct record.

Proposed Cllr Swann, Seconded Cllr Taylor

Members **RESOLVED** the minutes of the meeting held on **4 May 2021** as a correct record.

Proposed Cllr Swann, Seconded Cllr Lancaster

953. Internal Auditor Report 2020/21

The clerk took members through the findings of the Internal auditor's report and thanked the deputy clerk for the work that she had done in order for the AGAR to be brought to Full Council.

Members **RESOLVED** to accept the Internal Auditor's report.

Proposed Cllr Taylor, Seconded Cllr White

18.41 Hours Cllr Shearman arrived

954. AGAR 2020/21

The clerk Introduced the AGAR 2021 report to members and they discussed various implications emanating from each of the AGAR statements. The issue of cyber security was raised along with the potential for each member to be provided with official town council email addresses.

954.1 AGAR Statement 1 - Members RESOLVED to agree Statement 1

We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.

Proposed Cllr Shepherd, Seconded Cllr Swann

954.2 AGAR Statement 2 - Members RESOLVED to agree Statement 2

We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.

Proposed Cllr Hamilton, Seconded Cllr Swann

954.3 AGAR Statement 3 - Members RESOLVED to agree Statement 3

We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.

Proposed Cllr Shearman, Seconded Cllr Lancaster

954.4 AGAR Statement 4 - Members RESOLVED to agree Statement 4

We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

Proposed Cllr White, Seconded Cllr Gunn

954.5 AGAR Statement 5 - Members RESOLVED to agree Statement 5

We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

Proposed Cllr Hamilton, Seconded Cllr Gunn

954.6 AGAR Statement 6 - Members RESOLVED to agree Statement 6

We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.

Proposed Cllr Shearman, Seconded Cllr Shepherd

954.7 AGAR Statement 7 - Members RESOLVED to agree Statement 7

We took appropriate action on all matters raised in reports from internal and external audit.

Proposed Cllr Shearman, Seconded Cllr Swann

954.8 AGAR Statement 8 - Members RESOLVED to agree Statement 8

We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.

Proposed Cllr Hamilton, Seconded Cllr Shearman

955. Accounting Statement 2020/21

Members **RESOLVED** to agree the Accounting Statement for 2020/2021.

Proposed Cllr Hamilton, Seconded Cllr Swann

956. Clerk's update report

To update members on matters already considered by Full Council and not considered elsewhere on the Agenda.

Cllr Shepherd updated members on the **Neighbourhood Plan** and the fact that there had been some inaccuracies in the printing of the map ahead of the consultation process starting. These had been corrected on the online version but it was too late for those being sent out through the post office.

The figures that had been requested with regards to the **Playpark** were discussed and it was noted that the majority of the work has been undertaken and that the project was under budget at this point

It was pointed out that the hedge and fence around the playpark still need to be done and that the slide is yet to be put in place.

Preparations for **IMex** were discussed with Cllr Gunn agreeing to open and close the kiosk to assist with the special performance being put on.

957. South Somerset District Council Playdays

For members to consider a request from SSDC for two playday events to be held at Wharf lane Recreation Ground and permission to have a barbecue. Members to agree dates provided and to the suspension of a byelaw banning barbecues for these specific events held by SSDC.

Members **RESOLVED** to suspend the byelaw relating to preventing barbeques on the Recreation Ground for the two SSDC Playdays.

Proposed Cllr Shearman, Seconded Cllr Gunn

958. Request to use of the recreation ground

For members to consider two applications to use the recreation ground.

- a) For a Vegan Market to be able to hold a first initial event at the recreation ground as a pre-cursor to other quarterly events either at the recreation ground or in town.

The organisers of the proposed discussed with members their plans and answered various queries from members. They commented that they wanted to hold quarterly markets although their preference would be for these to be held in the town centre. It was agreed by members that a trial event should be allowed to take place as proposed and that a charge of £100 would be levied. It was noted all the necessary Health and Safety precautions would be required to be in place

958.a Members **RESOLVED** to allow a Vegan Market to take place as proposed for the sum of £100 on the recreation ground.

Proposed Cllr Swann, Seconded Cllr Shearman

- b) For a pre-school group to be allowed to operate in the recreation ground. Members agreed that they should give permission for this to take place. Members discussed the implications of allowing access to the field and felt that it was a good thing to get children outside.
- 958.b** Members **Resolved** to allow the pre-school group access to the recreation ground.

Proposed Cllr Hamilton, Seconded Cllr Shearman

19.15 hours Cllr James arrived

959. Magistrates Court

For members to be updated on the current position for the purchase of the Old Magistrates Court. Resolutions will be required to agree the "Report on Title" that has been prepared by the Council's solicitor and to appoint two members to execute the deeds for the building.

The town clerk ran through the report on the Magistrates Court.

959a Members unanimously **Resolved** to agree to the report on Title of the Old Magistrates Court.

Proposed Cllr Swann, Seconded Cllr Hamilton

959b Members unanimously **RESOLVED** that the Mayor, Cllr Burton and the Deputy Mayor Cllr Taylor should execute the deeds for the Old Magistrates Court.

Proposed Cllr Shearman, Seconded Cllr Shepherd

959c Members unanimously **RESOLVED** that the either the Town Clerk or the Deputy Clerk should witness the signing of the deeds for the Old Magistrates Court.

Proposed Cllr Shearman, Seconded Cllr Shepherd

960. Jurassic Fibre

For members to consider agreeing to the siting of a large fibre cabinet on council land.

Members agreed to bring this item ahead of the item on the Magistrates Court in order to allow the two employees of Jurassic Fibre attending for this item to leave if they needed to before the end of the meeting.

Mr Lambert presented information regarding the siting of a smaller than originally identified cabinet on the area of Land near the entrance to the Football club. The way in which the fibre broadband would then be distributed to properties around Ilminster was outlined. It was explained that they had a licence from Western Power to use their poles and that they can erect their own poles where necessary.

The licence would be a 15 year one that would be renewable.

Members **RESOLVED** to allow the proposed siting of a Broadband cabinet by Jurassic Fibre on the land identified at Canal Way, Ilminster, subject to agreeable Licence Terms and planning Consent being achieved.

Proposed Cllr Shearman, Seconded Cllr Swann

961. Land Surrounding Herne Hill

Members to agree the setting up of a working group to establish the availability of various plots of land at the bottom of Herne Hill. The group will be required to look into possible uses of the land with organisations such as the Forestry Commission and Green Ilminster. The working group to report back to the Open Spaces Committee.

Members discussed the potential uses of the identified land at the bottom of Herne Hill and the need to establish a working group to look into acquiring the land.

961a Members **RESOLVED** to set up a working group to investigate parcels of land that might be available at the foot of Herne Hill. It would consist of 5 members of the council and a representative from relevant community groups where appropriate.

Proposed Cllr James, Seconded Cllr Swann

961b Members **RESOLVED** that Cllr's James, Lancaster, White, Taylor and Burton be on the Working Group.

Proposed Cllr Shearman, Seconded Cllr Shepherd

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960

Members **RESOLVED** to move the Meeting into Exempt Business

Proposed Cllr Shearman, Seconded Cllr Hamilton

962. Exempt Business

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

963. Quotation for works at Cemetery Lodge

For members to consider the quotation for the insulation work at Cemetery Lodge.

Members discussed the need for greater information to be made available to members and agreed for the item to be deferred until the July Full Council meeting.

Meeting closed: 20:01

↓
|

↓
|