

A remote meeting of the Resources Committee was held on Tuesday 9 June 2020 on Skype starting at 19:30hrs

Present

Chair: Cllr S Shepherd (Note: The Vice Chair presided at the meeting as the Chairman was not present)

Councillors: Cllr P Burton, Cllr M Gunn, Cllr V Keitch, and Cllr F White

In attendance

Officers: Mrs J Earp (Deputy Town Clerk) Mrs H White (Town Clerk)

Town Councillors: Cllr B Hamilton

No members of the public were present at the meeting

R278 Apologies for absence

No apologies received.

R279 Declarations of Interest

No Declarations of Interest were made in respect of any items on the agenda.

R280 Minutes

The minutes of the Resources Committee held on 11 February 2020 were considered.

RESOLVED that the minutes of the Resources Committee held on 11 February 2020 be confirmed.

R281 Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster. There was no written police report.

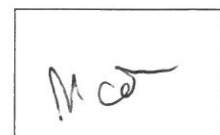
Discussion held regarding the accessibility bench that had been stolen from the Wharf Lane recreation ground. The bench was initially stolen on the Thursday and dumped at Shrudrick Stream. The OS Grounds Team collected and put back. Secured the bench. The bench was stolen Saturday evening. It has been reported to the police as a theft.

R282 Financial Monitoring

Information about the Resources Committee income, expenditure compared with the 2019/20 budget was received including a breakdown of the budget costs.

The Deputy Town Clerk reported that the internal audit was being completed. It was confirmed that Deputy Town Clerk and Town Clerk were obtaining further training on Edge. Audits moving forward will require the council to drill down into figures and Edge reporting will enable the Council to meet its obligations for this.

RESOLVED to note reports will be produced by Edge moving forward

A rectangular box containing a handwritten signature in black ink, which appears to be 'M. C.'.

R283 Staffing Update

The Town Clerk will report on general staffing matters.

- Town Clerk in post since 11 May 2020 and has commenced the ILCA training.
- The seasonal open spaces worker commenced work on 18 May. We are employing them directly and not through an agency.
- The Council Offices remain closed to the public. Deputy Town Clerk and Town Clerk working from the office. Both social distancing. Alcohol wipes, masks and gloves offered by Council.
- The administration officer is working from home and coming to the office once a week to carry out any tasks she can't complete at home.
- Furloughing of staff was discussed. It was agreed we could not furlough. Councillors in agreement that the Town Clerk can continue to manage staff and hours at this time.

R284 Market

Interest from new stall holders.

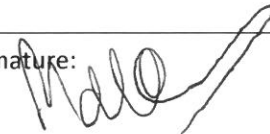
Positive feedback from market stall holders that business was going well.

We are currently not charging the market stall holders for their pitches.

RESOLVED to continue not to charge weekly.

The meeting closed at 20:37hrs

Chairs signature:



Dated:

12/8/29