

## Ilminster Neighbourhood Plan Development Group

### Notes of Meeting held on 7<sup>th</sup> November 2019

**Present – Stuart Shepherd (In the Chair), Colin Bailey, Bryan Ferriss, Colin Hyde, Matt James, Annie Murdoch, Jim Sainsbury, Liz Shepherd, Henrietta Van den Bergh, Scott Waldie, Tony Walker, David Westwood, Martha Covell (ECA), Philip Burton (Mayor Ilminster Town Council), Leanne Taylor (Vice Chairman ITC Planning Committee) and Joy Norris (Town Clerk).**

**Welcome –** The Chairman welcomed both the Mayor and the Vice Chairman of the Town Council Planning Committee as “observers” (who could speak if they felt like it!).

**Apologies –** Michelle Gunn.

**191 Declarations of Interest –** No new declarations of interest were received.

**192 Notes of Last Meeting –** The notes of the meeting held on 10<sup>th</sup> October 2019 were agreed as a fair record, and signed accordingly.

**193 Neighbourhood Plan Budget –** Updated information regarding actual expenditure so far incurred, in relation to budget, was circulated. Subject to some work needing to be bought in for the communication strategy, and some additional work required on site analysis, the position appeared to be well in hand.

**194 Consultation Strategy –** Further to minute 188 of the October meeting, Henny had met with Stuart, Martha, Joy and Scott to identify a way forward. She and Stuart would agree a consultation strategy brief, which would then be subject to the obtaining of three quotations, with a view to promulgating a publicity campaign as from January 2020.

**195 Design Workshops –** There was agreement that last month’s workshop had created a very positive atmosphere and achieved the objectives intended. Martha outlined the agenda for the 21<sup>st</sup> November workshop (all Group Members encouraged to attend if possible!), which was received with enthusiasm.

**196 Site Analysis and Selection –** Comments from both Tony and the Transport Theme Group raised questions as to whether further consideration needed to be given to a parcel of Somerset County Council owned land, identified on maps, and informally referred to as “Ilminster Garden Village?”. It was agreed that additional work should be undertaken, to include this site in the Neighbourhood Plan site analysis.

**197 Corrections to the Draft Plan –** A copy of an updated “draft of the draft”, which took into account both individual and Theme Group comments, having been pre circulated by Martha; the meeting then proceeded to debate in detail the wording of the 15 ILM Policies listed. All the further agreed wording changes were duly recorded, and will be circulated as an appendix to these minutes. Martha will then send the amended Draft Plan to Henny and Colin H for proof reading and return to Martha by 14<sup>th</sup> November. Meanwhile the comments of the full Housing Theme Group on the Housing Chapter will have been sent to Martha for inclusion in a further update for proof reading by Henny and Colin no later than 25<sup>th</sup> November.

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**198 Presentation of the Draft Plan to the Town Council** – By 28<sup>th</sup> November, Martha will have provided copies of the Draft Plan for circulation to the Town Council prior to their meeting on 3<sup>rd</sup> December.

**199 Transport Theme Group Reports** – Notes of this Theme Group’s last two meetings had been pre circulated and taken account of in subsequent discussion earlier in the current meeting.

**200 Next Meeting** – It was agreed to reschedule the next full Plan Development Group meeting for Monday 2<sup>nd</sup> December 2019, at 6pm in the Council Offices.

ss/sw/10/11/19