

ILMINSTER NEIGHBOURHOOD PLAN DEVELOPMENT GROUP MEETING 18TH JUNE 2021

Present – Stuart Shepherd (In the Chair), Annie Murdoch, Colin Hyde, Liz Shepherd, Scott Waldie, Tony Walker, Martha Covell (ECA), Julie Earp (Deputy Town Clerk).

Apologies – Henrietta Van den Bergh.

282 – Declarations of Interest – No new declarations of interest were recorded.

283 – Notes of Meeting held on 26th May – The notes of the meeting held on 26th May were agreed as a fair record, and signed accordingly

284 – Bound Copies of Plan – These were distributed to all those present, for use in the Consultation Process; and the initial reaction was that it appeared a very well presented document. The supporting documents, such as the AECOM Strategic Environment Assessment were of a similar standard.

285 - Neighbourhood Plan Regulations 14/15/16/17/18 – In order for the Development Group to appreciate the timetable over the next few months, Martha summarised the stages that the Plan needed to go through, prior to final adoption.

286 – Five Page Draft Consultation Questionnaire – This was circulated at the Meeting to those who had not already received it by E- mail, and after everyone had had a chance to read it through, a number of minor text amendments were agreed. Martha explained that everybody should be encouraged to fill the questionnaire in on line, but where this was not possible, the Development Group needed to translate the written copy into a computer input. Given the small number likely to be involved, Colin very gallantly offered to deal with this.

287 – Manning the Consultation Events – The schedule was updated (Colin for Henny at 12 till 1 on 26th June, and Annie included in set up duties at 8am that same morning). Scott remained responsible for coordinating duties and equipment for this first day of consultation, with Stuart being the main driver. Schedules for other days remained as before, though a new approach was required in respect of the 6am till 8am public meeting event advertised at the Shrubbery on 30th June, consequent on the revised Covid regulations.

288 – June 30th Event – Essentially this 6pm till 8pm event would now take the form of up to 30 people at any one time (including ourselves with labels) , discussing the Plan and dealing with consultation issues. There would need to be a “clicker” on the door and some control of moving people on. It was suggested that members of the SSVG could be given a particular time (say 7pm), and both Martha and Stuart expressed themselves as happy to talk to them as a Group; but there was also concern that we should not be seen to be singling them out for priority treatment.

289 – Guidance in Answering Likely Plan Consultation Questions –In response to a pre-circulated list of questions raised by Group Members, Martha circulated relevant answers, agreed by the Group, and taking account of further discussion at the meeting itself.

290 –Next Meeting – A date was not set, but it was likely to be in about a month’s time..

sw/20/06/21