

**Provision of Personal Protective Clothing & Clothing Allowance
(Agreed at Council Meeting on 19 February 2013,
reviewed and amended by Town Council 9 August 2016 & 26 November 2019)**

Personal Protective Equipment is provided by the Town Council to all employees, agency staff and volunteers to assist with protecting them against risks to their health and safety whilst at work.

PPE includes steel toecap footwear and high visibility jackets and vests.

Personal Protective Equipment will be replaced by the Town Council as and when required (replacements being issued due to deterioration of existing provision to the extent that they do not provide an adequate level of protection).

An allowance of £150.00, administered by the Town Clerk, is available for each permanent member of staff on the Grounds Maintenance Team to spend on work clothing during a financial year e.g. 1 April to 31 March; the clothing style to be agreed between the individual grounds team member and the Grounds Manager; the colour of the clothing to be a dark blue.

All purchases either to be agreed in advance by the Town Clerk and paid for by the Town Council or receipts for the purchases to be provided.

Blue cloth badges with the text 'Ilminster Town Council' embroidered in white to be affixed to the clothing (purchased by the Town Council for the Grounds Team) on the wearer's left hand side where a breast pocket would be situated.

The amount of the allocation will be reviewed annually.