

ILMINSTER TOWN COUNCIL

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Town Clerk: Hayley White



2 June 2020

A meeting of the **RESOURCES COMMITTEE** will take place on **Tuesday 9 June 2020** at 19:30hrs.

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email before 9am Tuesday 9 June 2020. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Hayley White
Town Clerk

Resources Committee Agenda

1. Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

2. Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3. Minutes

To confirm the minutes of the Resources meeting held on 11 February 2020 as a correct record.

4. Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

5. Financial Monitoring

To receive information about the Resources Committee income and expenditure compared with the 2019/20 budget including a breakdown of the budget codes.

6. Staffing Update

The Town Clerk will report on general staffing matters.

7. Market

Update of current traders and potential new interest.

8. Cemetery Lodge

Update on issues with the central heating system (to follow).

Resources Committee: Councillors Burton, Gunn, James, Keitch, Shepherd & White