

Minutes of the Full Council Meeting held on  
19<sup>th</sup> July 2022 at 19.30hrs, in the Council Chamber, Council Offices,  
North Street, Ilminster, TA19 0DG

**Chair:** Cllr L Taylor

**Committee:** Cllr P Burton, Cllr M Gunn, Cllr B Hamilton, Cllr M James, Cllr B Jenner-Hurford, Cllr I Mackillop, Cllr S Osborne, Cllr D Paul, Cllr P Sellers, Cllr A Shearman, Cllr S Shepherd, Cllr N Tinson

**Officers:** M Tredwin (Town Clerk), J Earp (Deputy Town Clerk and RFO), V Freeman (Administration Officer)

**In attendance:** 2 members of the public

**2022-0067-TC Public Forum**

There were no members of the public who requested to speak

**2022-0068-TC Apologies for Absence**

Cllr Keitch – Personal reasons

Cllr Wilcock – Personal reasons

**2022-0069-TC District and County Councillors Report**

Members **NOTED** the District Councillors report

Members **NOTED** the County Councillors report

**2022-0070-TC Declarations of Interest**

Cllr Hamilton declared an interest in Agenda Items 18 and 21 Judicial Review Claim against South Somerset District Council

**2022-0071-TC Dispensations**

None requested, none granted

**2022-0072-TC Minutes – Town Council**

Members **RESOLVED** by 10 votes for and 3 abstentions that the Minutes from the meeting held on 21<sup>st</sup> June 2022 as a correct record.

**Proposer** Cllr Jenner-Hurford **Seconded** Cllr Shearman

**2022-0073-TC Minutes – Planning, Highways and Transport**

Members **NOTED** the Minutes from the meeting held on 5<sup>th</sup> July 2022.

**2022-0074-TC Minutes – Resources Committee**

Members **NOTED** the Minutes from the meeting held on 5<sup>th</sup> July 2022 and considered the recommendations from the committee.

**R22-010 Magistrates Court Move**

**A** Members **RESOLVED** unanimously that £25,000 be vired from General Reserves to budget 361 to cover removal and setup costs for the Old Magistrates Court building.

**Proposer** Cllr Shearman **Seconded** Cllr Hamilton

**B** Members **RESOLVED** unanimously that Officers to be given delegated responsibility to engage a removal company to handle the transfer of items between old and new premises.

**Proposer Cllr Burton Seconded Cllr Gunn**

- C** Members **RESOLVED** unanimously to appoint Dan's Window Cleaning Services to clean the Old Magistrates Court windows for three years or until such time as officers feel it appropriate to reassess the agreement.  
**Proposer Cllr Hamilton Seconded Cllr Paul**

Cllr Burton declared an interest in Agenda Item 8d

- D** Members **RESOLVED** by 12 votes for and 1 abstention to delegate to officers, authority to acquire a new photocopier in accordance with Financial Regulations on the understanding Members will ratify the decision at the first possible Full Council meeting after a decision is made.  
**Proposer Cllr Shearman Seconded Cllr Shepherd**
- E** Members **RESOLVED** unanimously to delegate authority to officers to dispose of the Town Council's old photocopiers, with details of their disposal reported to a subsequent meeting for noting.  
**Proposer Cllr Hamilton Seconded Cllr Jenner-Hurford**
- F** Members **RESOLVED** unanimously to delegate authority to officers to engage a communications company to provide internet and telephones at the Old Magistrates Court. Any engagement will be carried out in accordance with Financial Regulations and Standing orders. The details will be brought to Full Council at the following meeting for ratification.  
**Proposer Cllr Burton Seconded Cllr Paul**

**R22-013 Staff update**

- G** Members **RESOLVED** unanimously that a three-month fixed position of grounds worker be created.  
**Proposer Cllr Hamilton Seconded Cllr Shearman**
- H** Members **RESOLVED** unanimously that employee number 7 move to a pay range of SCP 5-8 from 1 August 2022.  
**Proposer Cllr Shearman Seconded Cllr Tinson**

**2022-0075-TC Police Report**  
 Members **NOTED** the police report

**2022-0076-TC Mayor/Deputy Mayors reports**  
 Members **NOTED** the Mayor and Deputy Mayor's reports

Cllr Shearman thanked Deputy Mayor Cllr Hamilton for attending events in the Mayor's absence.

**2022-0077-TC Clerk's Update**  
 Members **NOTED** the Clerks Update.  
 Cllr Osborne updated members that there has been a delay on reviewing Local Community Networks.

**2022-0078-TC Acquisition of land adjacent to Tesco petrol station**

Members discussed the proposal. Discussions included if the land is inside or outside the conservation area, if planning permission would be needed/granted for the store. If it is possible to submit a pre-planning application.

Members **RESOLVED** by 12 votes for and 1 abstention to authorise Officers to investigate acquiring the land adjacent to Tesco Filling Station as identified in the report Appendix 12A for Ilminster Town Council.

**Proposer** Cllr Paul **Seconded** Cllr James

**2022-0079-TC SSSC Statement of Principles under the Gambling Act 2005**

Members **RESOLVED unanimously** that officers be delegated authority to collate individual members responses and add them to comments made at the meeting in order to provide a response on behalf of the Town Council.

**Proposer** Cllr Jenner-Hurford **Seconded** Cllr Hamilton

**2022-0080-TC Income and Expenditure report**

Members **NOTED** the income and expenditure report.

**2022-0081-TC Schedule of Payments**

Members **NOTED** the report

Members **RESOLVED** unanimously to agree the payments for June 2022.

**Proposer** Cllr Taylor **Seconded** Cllr Shearman

**2022-0082-TC Rotary Clock**

Members discussed the offer from the Rotary Club of Ilminster.

Members **RESOLVED** by 11 votes for and 2 abstentions to thank the Rotary Club of Ilminster for their offer to take ownership of the clock but respectfully decline the offer in order that future public funds are available to assist the Ilminster community in other areas.

**Proposer** Cllr Paul **Seconded** Cllr James

**2022-0083-TC North Street Offices**

This item was moved to exempt business

**2022-0084-TC Judicial Review Claim against South Somerset District Council**

This item was moved to exempt business

**2022-0085-TC Exempt Business**

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960*

**Proposer** Cllr Jenner Hurford **Seconded** Cllr Shearman

**2022-0086-TC North Street Offices**

- After discussions members made the following resolutions,
- A** Members **RESOLVED** by 12 votes for and 1 abstention to notify SSDC that they would like to purchase the building, upon agreement that they are able to obtain the necessary funding through the UK Shared Prosperity Fund and a suitable survey being carried out.
  - B** Members **RESOLVED** by 12 votes for and 1 abstention to commission a surveyor to provide a building condition report on North Street
  - C** Members **RESOLVED** by 12 votes for and 1 abstention to create a working group of 4 members and officers to investigate applying for Grants under the UK Shared Prosperity Fund and once a satisfactory survey has been carried out to consider future uses of Council Offices on North Street and engage an architect has produced some preliminary designs.

**Proposer** Cllr Paul **Seconded** Cllr James

20.27 Cllr Hamilton left the chamber

The Town Clerk reminded members that under Standing Order 13d unless a dispensation had been granted, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter in which he has another interest if so required by the Council's code of conduct.

20.29 Councillor Osborne left the meeting at this juncture.

**2022-0087-TC Judicial Review Claim against South Somerset District Council**

Members were updated on the claim for a Judicial Review against SSDC.

- A** Members **RESOLVED** unanimously to allocate £6000 from General Reserves to legal fees.  
**Proposer** Cllr Jenner-Hurford **Seconded** Cllr Shepherd
- B** Members **RESOLVED** unanimously to delegate authority to officers to meet with legal representatives to discuss this matter and to take any appropriate initial steps advised by the legal representatives  
**Proposer** Cllr Tinson **Seconded** Cllr James
- C** Members **RESOLVED** unanimously to approve that Officers liaise with the Mayor and Cllr Shearman over any legal advice given.  
**Proposer** Cllr Shepherd **Seconded** Cllr Tinson

Meeting ended at 21.06

