

Minutes of the **Open Spaces Committee** held on **4<sup>th</sup> June 2024** at **19:30hrs**  
held at the **Iminster Arts Centre, The Meeting House, Iminster, TA19 0AN**

- Chair:** Cllr B Jenner-Hurford
- Committee:** Cllr M Gunn, Cllr B Hamilton, Cllr S Osborne, Cllr D Paul, Cllr S Shepherd, Cllr L Taylor
- Officers:** M Tredwin (Town Clerk) J Earp (Deputy Town Clerk/RFO), V Freeman (Administration Officer), J Fontana (Open Spaces Manager)
- In attendance:** Cllr I MacKillop, Cllr P Sellers  
There were no members of the public in attendance.

**24-0010-OS** **Elect a Chair and Vice-Chair of the Open Spaces Committee**  
**A** Nominations were invited for the office of Chair for the Open Spaces Committee  
Cllr Jenner-Hurford received a nomination from Cllr Gunn and Seconded by Cllr Hamilton  
There were no other nominations.  
Members **RESOLVED** unanimously to elect Cllr Jenner-Hurford as Chair of the Open Spaces committee.

**B** Nominations were invited for the office of Vice Chair for the Open Spaces Committee.  
Cllr Paul received a nomination from Cllr Gunn and Seconded by Cllr Jenner-Hurford  
There were no other nominations.  
Members **RESOLVED** unanimously to elect Cllr Paul as Vice Chair of the Open Spaces committee.

Cllr Gunn thanked the Open Spaces committee for all their help and support over the years that she has been the Chair.

**24-0011-OS** **Public Forum**  
There were no members of the public present.

**24-0012-OS** **Apologies for absence**  
Cllr J Morris  
The Clerk has confirmed that reasons have been provided. [REDACTED]

**24-0013-OS** **Declarations of interest**  
Cllr Hamilton declared an interest in Agenda item 12 Memorial Tree as he knows the applicant.

**24-0014-OS** **Dispensations**  
There were no dispensations requested or granted.

- 24-0015-OS Minutes**  
Members **RESOLVED** by 6 votes for that the Minutes of the meeting held on 9<sup>th</sup> April 2024 as a correct record.  
**Proposer** Cllr Jenner-Hurford **Seconded** Cllr Taylor
- 24-0016-OS Minutes**  
Members **NOTED** the Minutes of the Recreation Ground Users Group held on **14 May 2024**
- 24-0017-OS Terms of Reference**  
Members **NOTED** the Terms of Reference provided by Full Council on the 21 May 2024.  
  
Members **RESOLVED** unanimously to **RECOMMEND** to Full Council to remove any references of responsibilities of buildings from the Open Spaces committee Terms of Reference.  
**Proposer** Cllr Taylor **Seconded** Cllr Osborne  
  
The revised Terms of Reference will be presented to Full Council.
- 24-0018-OS Open Spaces Team report**  
Members **NOTED** the Open Spaces team report.  
The Open Spaces Manager updated Members on the new electrical equipment and how pleased they are with it.
- 24-0019-OS Finance Report**  
Members **NOTED** the report.
- 24-0020-OS Memorial Bench Policy**  
Members **RESOLVED** unanimously to approve the Memorial Benches Policy and recommend its re-adoption to Full Council.  
**Proposer** Cllr Hamilton **Seconded** Cllr Shepherd
- 24-0021-OS Memorial Tree**  
Members **RESOLVED** to delegate authority to officers to plant a supplied Oak memorial tree on behalf of a former resident of Ilminster and to charge a one off administration fee of £75  
**Proposer** Cllr Jenner-Hurford **Seconded** Cllr Osborne
- 24-0022-OS Planters**  
Members **RESOLVED** unanimously to recommend to Full Council that officers remove the planters from Strawberry Bank, High Street, Ilminster after this summer unless an alternative management strategy can be safely developed.  
**Proposer** Cllr Jenner-Hurford **Seconded** Cllr Osborne

Meeting ended at 20.24

