

Minutes of the **Resources Committee** meeting held on **2<sup>nd</sup> July 2024** at **2020hrs** in the **Iminster Arts Centre, The Meeting House, Iminster, TA19 0AN**

**Chair:** Cllr B Jenner-Hurford

**Committee:** Cllr B Hamilton, Cllr M James, Cllr I MacKillop, Cllr J Morris, Cllr P Sellers, Cllr S Shepherd, Cllr N Tinson

**Officers:** J Earp (Deputy Clerk and RFO), N Kelly (Administration Officer)

**In attendance:** There were no members of the public present.

**R24-012 Public Forum**

There were no members of the public present.

**R24-013 Apologies for Absence**

There were no absences.

**R24-014 Declarations of Interest**

There were no declarations of interest.

**R24-015 Dispensations**

There were no dispensations requested or granted.

**R24-016 Minutes**

Members **RESOLVED** unanimously that the Minutes of the meeting held on **4<sup>th</sup> June 2024** as an accurate record.

**Proposer** Cllr B Jenner-Hurford **Seconded** Cllr N Tinson

**R24-017 Finance Report**

Members **NOTED** the finance report.

**R24-018 Tuck Shop**

Members discussed several topics with reference to the tuck shop:  
For the person(s) wishing to take the tender to have included a supporting statement of their credibility and suitability.

Whether the wording of the license will be used for the tender.

Allowing different organisations to use it, however each would separately need different Environmental Health licences.

Whether hot drinks would change the classification.

Age restricted items.

Whether the tender should only be seasonal.

To change the term 'Tuck Shop' to 'Kiosk'.

Whether a separate electricity meter should be included in the resolution.

Members **RESOLVED** unanimously for officers to investigate the current classification of the tuck shop and which business classifications are future options.

**Proposer** Cllr B Hamilton **Seconded** Cllr P Sellers

## **R24-019 Media and Social Media Policies**

### **A Media Policy**

Referring to points 3.6 and 4.1, discussion as to whether the press releases from the Town Clerk should be in consultation with the Mayor specifically, as opposed to other Cllrs, or whether this would negatively affect the timing of the press releases.

Generally, ITC gets and gives good press coverage.

The current situation is working well.

Whether the 4-page press release in July should be in consultation with some Councillors.

Members **RESOLVED** by 7 votes for 1 against to **Recommend** to Full Council the adoption of the draft Media Policy with amendments to 3.6 and 4.1.

**Proposer** Cllr B Jenner-Hurford **Seconded** Cllr B Hamilton

### **B Social Media Policy**

Members agreed for the removal of 'Be strategic' on page 2, and the striking of a sentence on page 3.

Members **RESOLVED** unanimously to **Recommend** to Full Council the adoption of the draft Social Media Policy with those amendments.

**Proposer** Cllr N Tinson **Seconded** Cllr M James

## **R24-020 Staffing update**

This item was moved to Exempt Business.

## **R24-021 Exempt Business**

*That in the view of the confidential nature of the business about to be transacted, it is advised in the public interest that the press and public be temporarily excluded while Members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.*

**Proposer** Cllr B Jenner-Hurford **Seconded** Cllr N Tinson

Deputy Town Clerk left at 2115.

## **R24-022 Staffing update**

Members **RESOLVED** unanimously to delegate authority to Officers to instruct South West Councils to provide assistance for the shortlisting and interviewing process for the Town Clerk vacancy.

**Proposer** Cllr B Jenner-Herford **Seconded** Cllr N Tinson

Meeting ended 2120.

