

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**

15th July 2014

A meeting of the **Town Council** will take place on **Tuesday 22nd July 2014** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
 - a) To confirm the minutes of the meeting held on **24th June 2014** as a correct record.
 - b) To consider the office Action Plan relating to the Town Council Meetings.

4. Mayor's Announcements/Engagements

a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

b) The Mayor and Deputy Mayor attended the following engagements between 24th June 2014 and 22nd July 2014.

- Horton Cross Nursing Home Summer Fete - Friday 4th July 2014
- Horseshoes and Handprints 1st Birthday Party – Friday 4th July 2014 at Manor Farm, Stocklinch
- South Somerset Scout Association District Camp – Saturday 5th July 2014 at Waterloo Farm, Merriot
- Ilminster Town Council's Open Spaces Walkabout 2 – Thursday 15th July 2014
- Swanmead Community School, Celebration of Achievement Evening - Thursday 17th July 2014
- 19 July Firewalking with the Mayor of Chard

5. Public Transport Information Presentation

A presentation to be given by an Ilton Parish Councillor regarding Public Transport Information.

6. Police Report

Ilminster Beat Report June 2014 – To receive a report on Policing in Ilminster

7. Reports from District Councillors

To receive reports from District Councillors.

8. Report from County Councillor for Ilminster

To receive reports from District Councillors

9. Reports from Representatives on Outside Bodies

To receive reports from Representatives on Outside Bodies; at the time of publishing the agenda the following representatives had indicated they would be reporting.

- A) Making It Local - Councillor Keitch will provide an oral report
- B) Chamber of Commerce – a social evening was held in place of the normal meeting, so nothing to report
- C) Fair Trade Steering Group – Councillors Keitch & Storey will provide an oral report

10. Fair Trade

To consider a resolution to support the principle of Ilminster becoming a Fair Trade Town

11. Community Resilience Store

To report on location and cost of renting property for the purpose of providing 2 community resilience stores.

12. Open Spaces Review

- A) SSDC Officer recommendations on the allocation of S106 money
- B) Moving forward with regard to football facilities (report to follow)
- C) Sports Initiative Money
- D) Proposal for moving the cricket square (report to follow)
- E) Trial of tuck shop on recreation ground

13 Internal Auditor’s Written Report

To consider the response to the Internal Auditor’s report (report to follow)

14. Council Office Accommodation

This agenda item is to enable Councillors to discuss accommodation requirements so that when suitable opportunities are identified discussions can be initiated in a timely manner.

15. Project Plan

To consider progress on the project plan and whether any changes are necessary. (as attached, agenda item 14)

16. Poll Cards

To formally ratify the informal decision to request the District Council to issue poll cards for the by election of a Town Councillor on 31 July 2014.

17 Authorisation of Payments and Notification of Virements

The Schedule of Payments for authorisation is attached for Council’s approval. (as attached, agenda item 16)

18. Clerk’s Updates

The following Clerk’s Updates have been sent by email since the last Council agenda was published.

Number	Date	Topic
11/14	19.06.14	Casual Vacancy Somerset County Council Joint Strategic Needs Assessment: Somerset: Our County 2013/14. Activities on the Rec War Memorial near Swanmead School Herne Hill Paper Shredding
12/14	26.06.14	Councillor’s “Walkabout 2” Ilminster Midsummer Experience Planning Application for Parking Space Love Lane – Correspondence from Mr R Drayton
13/14	02.07.14	Open Spaces Apprentice Recruitment District Councillors Report County Councillors Report for June Somerset Minerals Plan Event at the Minster District & County Councillor Attendance at their respective Council & Committee Meetings Email about Recreation Areas Agenda Items for Council & Committee Meetings

19. Exclusion of the Press and Public

To consider taking agenda item 19 without members of the public and press present, due to the confidential nature of the business to be transacted.

- 20. **Hammerhead Land**
The Town Clerk to provide an oral update.

- 21. **The Cemetery – Legal Action**
The Town Clerk to provide an oral update.

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Reminders

Meetings

- 29th July 2014 Open Spaces
- 12th August 2014 Planning, Highways & Transport
- 12th August 2014 Resources
- 19th August 2014 Council