

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**

A meeting of the **Town Council** will take place on **Tuesday 25th February 2014** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Committee. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council and minutes will not be produced.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

Date:

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
 - a) To confirm the minutes of the meeting held on **28th January 2014** as a correct record.
 - b) To consider the wording of Minute No: 87 of the meeting held on 3rd December 2013.
 - c) To consider the office Action Plan relating to the Town Council Meetings.

4. Mayor's Announcements/Engagements

a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

b) The Mayor attended the following engagement between 28th January 2014 and 25th February 2014.

- Royal Air Force Air Cadets the next generation 2381 (Ilminster) Squadron Annual Dinner & Presentation Night at Hornsbury Mill Hotel, Chard – Saturday 1st February 2014.

5. Police Report

Ilminster Beat Report – February 2014

6. Report from the County Councillor for the Ilminster Division

To receive a report from the County Councillor

7. Reports from District Councillors

To receive reports from District Councillors

8. Reports from Representatives on Outside Bodies

To receive reports from Representatives on Outside Bodies.

Chamber of Commerce – Cllr Taylor

9. Clearance of Road Gullies

To consider whether the Town Council wishes to take any action in relation to the attached communications regarding the clearance of road gullies at Knott Oak, Ilminster.

10. Byelaws

The Council is asked to consider the byelaws and make the appropriate resolutions regarding their adoption and advertisement.

11. Conservation Area

To receive an update on progress from Councillor Goodall and obtain comments.

12. Authorisation of Payments

The Schedule of Payments for authorisation is attached for Council's approval.

13. Project Plan

To consider progress on the project plan and whether any changes are necessary.

14. Clerk's Updates

The following Clerk's Updates have been sent by email since the last Council agenda was published.

Number	Date	Topic
2/14	28 th January 2014	Modification Order. Thank you letter from St Margaret's Hospice. Temporary Road Closure.

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Reminders

Meetings

- 11th March 2014 Open Spaces
- 18th March 2014 Planning
- 25th March 2014 Resources
- 1st April 2014 Staffing