

ILMINSTER TOWN COUNCIL

Council Offices
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Town Clerk: **Joy Norris**

A meeting of the **Town Council** will take place on **Tuesday 28th January 2014** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Committee. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council and minutes will not be produced.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

Date:

AGENDA

1. **Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
3. **Minutes**
To confirm the minutes of the meetings held on:
 - a) **2nd December 2013** as a correct record.
 - b) **3rd December 2013** as a correct record.
 - c) **6th January 2014** as a correct record.
 - d) **8th January 2014** as a correct record.
 - e) To consider the office Action Plan relating to the Town Council Meetings.

4. Mayor's Announcements/Engagements

- a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements
- b) The Mayor received invitations to the following engagements between 3rd December 2013 and 28th January 2014.
- Crewkerne Town Council Christmas Concert presented by CUDOS at the Victoria Hall, Market Square Crewkerne – 6th December 2013
 - Somerset County Council, Sound Foundation Somerset Christmas Celebration Concert at Wells Cathedral – 9th December 2013
 - Wadham School, Carol Service at St Bartholomew's Church – 18th December 2013
 - Vaughan Lee Christmas Party – 20th December 2013
 - Carol Service at The Minster – 22nd December 2013
 - Lions Club of Ilminster Senior Citizens New Year Lunch - 4th January 2014
 - Wadham School, Presentation Evening, Celebrating achievement of students – 9th January 2014

5. Police Report

Ilminster Beat Report –November 2013

6. Report from the County Councillor for the Ilminster Division

To receive a report from the County Councillor

7. Reports from District Councillors

To receive reports from District Councillors

8. Open Spaces Committee

The Chair of the Open Spaces Committee to provide an oral update on relevant matters and present recommendations made by the Committee meeting held on **21st January 2014**.

9. Resources Committee

The Chair of the Resources Committee to provide an oral update on relevant matters and present recommendations made by the Committee meeting held on **14th January 2014**.

10. Reports from Representatives on Outside Bodies

To receive reports from Representatives on Outside Bodies.

- a) SALC
- b) Greenfylde School
- c) Swanmead Community School

11. Budget & Precept for 2014/15

To consider the Town Council's budget and precept for 2014/15.

12. Change of Meeting Date

To approve the change of date of the Annual Council Meeting from 20th May 2014 to 27th May 2014.

13. Authorisation of Payments and Notification of Virements

The Schedule of Payments for authorisation is attached for Council's approval.

14. Project Plan

To consider progress on the project plan and whether any changes are necessary.

15. Website

To receive feedback from Councillors regarding new website.

16. Clerk’s Updates

The following Clerk’s Updates have been sent by email since the last Council agenda was published.

Number	Date	Topics
24/13	24th December 2013	Local Plan Thursday Market Office opening hours - Christmas period Declaration of Interests Somerset Community Foundation
1/14	13th January 2014	Local Plan Submission Declaration of Interests

17. To exclude the press and public for the following item which should be treated as confidential because it relates to the business affairs of the Town Council and contains legal advice

18. To consider a payment request

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Reminders

Meetings

- 4th February 2014 Planning
- 11th February 2014 Resources
- 18th February 2014 Planning, Highways & Transport
- 25th February 2014 Council