

Minutes of a meeting of the **OPEN SPACES COMMITTEE** held in the Council Chamber, Ilminster on Tuesday 8th September 2015 at 19:30hrs

Present:

Chairman: Cllr C Goodall

Councillors: F Albin, R Drayton, J Fagan, J Fowler, V Keitch, D. Kinder, A Shearman, S. Storey, R Swann and T Walker

In Attendance

Officers: Miss J Norris (Town Clerk), Miss A Tolland

2 members of the public attended the meeting.

OS21 Apologies for absence

Apologies for absence were received from Councillors Burton, Neave, Shepherd and Sothern.

OS22 Declarations of Interest

No declarations of interest were made regarding any items on the agenda.

OS23 Minutes

RESOLVED

- (i) That the minutes of the meeting held on 28th July 2015 be confirmed as a correct record
- (ii) To note the action list relating to the Open Spaces Committee.

Issues raised during consideration of the action list included:

- Cemetery Wall Maintenance (Ref 10) The Town Clerk reported that the work had not started; the Contractor had been contacted on at least two occasions and the Deputy Clerk had been assured, on the telephone, that work would start shortly.

RESOLVED that, unless the work has been started week commencing 7 September 2015 or there is a very good reason why work has not commenced, to cancel the current order and obtain process from another contractor.

OS24 To Consider A Request From Ilminster Football Club To Host A Bonfire Evening On Brittens Field

Ilminster Town Football Club had requested permission to hold a bonfire and fireworks display on Brittens Field on the Saturday closest to November 5th. It is hoped to make this an annual event.

Items discussed during consideration of this agenda item included:

- There would be a charge to cover the cost of fireworks, insurance etc
- For the first year the entry fees would cover the cost of staging the event and any surplus would be split between a sum towards the new football and community facility, donations to those groups who help with the event and towards the costs of event for the next year
- The event needs to be well publicised, particularly warning pet owners of the fireworks
- A leaflet drop to properties along Canal Way was suggested

Chair's Initials

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RESOLVED

- (i) that the principle of a bonfire and firework display a, arranged by the Ilminster Town Football Club on Brittiens Field on Saturday 7th November 2015, is supported in principle
- (ii) that the Town Clerk, following consultation with the Chair and Vice-Chair of the Open Spaces Committee, is given delegated authority to finalise the arrangements to subject to being satisfied with the following:
 - a detailed schedule of the arrangements for the event
 - a plan or plans showing, as a minimum, the bonfire, firework and spectator areas, entry and exit points, emergency access, locations of safety equipment e.g. water bowser
 - insurance cover
 - any licences required by other organisations and regulatory bodies
 - details of safety arrangements, including crowd control
 - risk assessment
- (iii) that the Ilminster Town Football Club is responsible for obtaining all permissions and licences for the event
- (iv) that the Ilminster Town Football Club is responsible for reinstating the ground and making good any damage

The meeting closed at 19.50hrs

Chair's Signature & Date
