

Open Spaces Action List Updated 17.03.15

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
1.	17.02.15 Minute 187	Permission to Metal Detect on Council Land	<p>RESOLVED</p> <p>i) That the Clerk writes to the individual concerned to refuse permission to metal detect on Council land.</p> <p>ii) That a criteria for approving metal detecting by bona fide clubs be researched.</p>	Town Clerk	
2.	17.02.15 Minute 186 e)	Permission to use the Wharf Lane Recreation Ground - Party On the Park	<p>RESOLVED</p> <p>i) That the Easter Egg Hunt can take place on Sunday 5th April 2015.</p> <p>ii) That Party on the Park can take place on Sunday 30th August 2015 subject to ground conditions being suitable.</p>	Office Staff	Letter sent 17.03.15
3.	17.02.15 Minute 186 d)	Permission to use the Wharf Lane Recreation Ground - Purple Field Productions	A representative to be asked to attend a future meeting of the Open Spaces Committee.	Office Staff	Representative invited and Item added to agenda 24.03.15
4.	17.02.15 Minute 186 c)	Permission to use the Wharf Lane Recreation Ground - All Human Circus	<p>RESOLVED</p> <p>That the All Human Circus takes place on the 'fairground' area of Wharf Lane Recreation ground on 22-24th June 2015, subject to:</p> <p>i) Weather and ground conditions being suitable.</p>	Office Staff	Approval letter being prepared.

Open Spaces Action List Updated 17.03.15

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
5.	17.02.15 Minute 186 b)	Permission to use the Wharf Lane Recreation Ground - Marshall Herbert's Funfair.	ii) The generators being sited as far from the houses as possible. iii) A representative from the circus meets with the Senior Open Spaces Warden to walk the site the week before. RESOLVED That the fair can take place on 31st May 2015 to 7th June 2015 subject to weather and ground conditions being suitable.	Office Staff	Letter, contract and Invoices sent 25.02.15
6.	17.02.15 Minute 186 a)	Permission to use the Wharf Lane Recreation Ground – Ilminster Midsummer Experience	RESOLVED That the Ilminster Midsummer Experience plan and scheduled activities to take place on Wharf Lane Recreation Ground on Sunday 14th June 2015 be approved subject to: i) the band and operators car parking being moved to near the Workshop ii) the weather and ground conditions being suitable. Seek advice re fencing, surfaces and safety issues	Office Staff	Letter sent 17.03.15
7.	26.08.14 Minute 137	Skatepark			
8.	29.07.14	Public Participation	Investigate erecting notices to discourage feeding the ducks and to take litter home	Town Clerk	

Open Spaces Action List Updated 17.03.15

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
9.	22.04.14 OS Minute 94	Herne Hill Management Plan	RESOLVED that the draft Herne Hill Management Plan is agreed in principle with the inclusion of information on: a) How the 'Hill' is an area of outstanding nature beauty b) The importance of the 'Hill' to the town c) How the 'Hill' will be protected.	Deputy Town Clerk	
10.	22.04.14 OS Minute 96	Cemetery Wall Maintenance	RESOLVED that all the maintenance work to the cemetery walls is completed and this work will be funded from the cemetery walls reserves fund and the seat and bins reserves fund at a cost not exceeding £3613. Funded from : £2000 from R&P Cemetery walls (line 127) £806 R&P Seats (line 46) £807 R&P litter bins (line 51)		1) Order raised for the work to be done 02.05.14 2) Work started and will be done gradually during 14/15 financial year
11.	10.09.13	O.S Recs – Herne Hill Advisory Group	RESOLVED that the wood chippings on the bottom path at Herne Hill are removed by a digger at a cost not exceeding £450 and that the expenditure for this work will be allocated to budget heading 561/8.		1) Order raised on 17.09.13 2) Work started but had to be delayed until the spring due to the slippery pathways. 3) Clearance work completed spring 2014, paths now need levelling, and re-seeding to be carried out in Spring 2015.
12	Town Council 30.07.13	Market Town Investment	i) RESOLVED that: that the Council makes a contribution to the Portas Project Proposal (based on the themes of Town Image and Community		1) Flower Troughs on Canal Way put in place mid June 2014.

Open Spaces Action List Updated 17.03.15

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
13	OS 21.05.13 (approved at full council 18.06.13)	Removal of metal balance beam	<p>Facelift) and recognises that such contributions can be work in kind. that the Town Council develops a sponsorship policy.</p> <p>iii) that the Town Council actively seeks sponsorship from businesses in the town. that the Town Council recognises the proposal will require on-going resources to be provided e.g. labour and finance.</p> <p>Resolved that</p> <p>i) the metal balance beam at the Children's play area is removed due to health and safety reasons.</p> <p>ii) the Open Spaces Wardens replace the metal balance beam with a wooden balance beam to be designed and constructed by the Wardens.</p>		<p>2) Flower Troughs on Strawberry Bank put in place beginning July 2014</p> <p>3) Summer and Winter planting of flower troughs on Strawberry Bank to be planted by SSDC in 2015/2016</p> <p>Belfast Sinks still to be refurbished by SSDC</p> <p>1) The Senior Warden is looking at different options to replace the metal beam On hold until the Rec Review is completed.</p>
14	OS 23.04.13 (approved by Council 07.05.13)	Ilminster Angling Association's request	<p>Resolved that the Council allow the Ilminster Angling Association to introduce 200 F1 Carp to the canal subject to the following conditions:</p> <p>i) that the Angling Association provide, install and maintain, at their cost, a grill structure to a design to be approved by the Town Clerk who will take advice from the Environment Agency</p> <p>ii) that the weed maintenance is carried out regularly to prevent the fish from dying and to prevent the outlet pipe from becoming blocked.</p>		<p>1) In process of speaking to the Environment Agency</p> <p>2) Town Clerk has spoken to EA.</p> <p>3) Maximum 1" spacing between bars to stop the fish from escaping.</p> <p>4) Before licence is given out the EA will need to inspect and approve the grill.</p> <p>5) EA will give us suggestions as to the design and contractors</p>

Open Spaces Action List Updated 17.03.15

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
					<p>who may be able to offer advice. Emailing us back w/c 02.09.13</p> <p>6) Chased again on 17.09.13 – should hear back next week 23.09.13.</p> <p>7) Phone conversation with EA on 24.09.13. They are sending information about the screening suitable and appropriate for Ilminster canal. It is likely that they will require a site meeting where stock and screening requirements can be discussed in context.</p> <p>8) Site meeting on 11.10.13 with EA and Angling Association</p> <p>9) Site meeting held with Environment Agency 11.10.13</p> <p>10) Grill design agreed, Angling Club to organise installation and EA will check installation before approving fish transfer</p> <p>11) Following Councillors Walkabout on 15 July Deputy Clerk contacted Angling Club to flag concerns about the work undertaken to date.</p>

Open Spaces Action List Updated 17.03.15

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
15	OS 31.01.13 30.09.14 Minute 149	Workshop Entrance Item 10	<p>Town Clerk to approach Cricket Club to see if they will contribute towards the cost of replacing the surfacing outside the workshop entrances</p> <ul style="list-style-type: none"> • Prices obtained for the work needed to be done for the area outside the Cricket Club's entrance • Need to obtain more up to date quotes for all the areas that need new matting surface • Need to obtain quotes for concrete to be laid instead of matting • Arrange for the Committee to view other local areas that use this matting • Find out the life expectancy of the matting 	Town Clerk	<p>12) 13.10.14 Angling emailed to say that the work which has been done does not reflect the agreed drawing</p> <p>13) Letter sent in accordance with Council's instructions. Wardens have reduced the height of the pipe</p> <p>14) Height of outlet pipe has been reduced by O.S Team; Angling Club are arranging grill to the agreed design to be installed.</p>
					<p>03.06.14 meeting Resolved to get estimates for grasscrete to widen the path to the Warden's Workshop, entrance to Warden's Workshop and Cricket Store Specification being prepared On OS Agenda 30.09.14 Councillor Working Group to draft specification and present it to Cttee for approval. On agenda for 28.10.14. Council approved expenditure for widening path 20.01.15, order placed work scheduled for March</p>

Open Spaces Action List Updated 17.03.15

No	Meeting Date and Minute Number	Topic	Resolution / Action (To Do)	Action By	Progress / Action Taken
16	O.S 11.12.12	Safety Surfaces	Need to measure the area at the side of the skate park and obtain quotes	Deputy Town Clerk / Senior Open Spaces Warden	1) Waiting for measurement. 2) Measurements rec'd – awaiting quotes 3) Rec'd prices but now need to include other smaller areas. 4) Waiting for sizes of all areas from Tony 5) Sizes received – Working out how much to order and which will work out as the cheapest (as at 02.08.13) On hold until we have received the Open Spaces Review masterplan