

Town Council Action List For Council 17<sup>th</sup> March 2015  
 Updated 7<sup>th</sup> April 2015

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
1.	17.03.15 TC 389	Report from County Councillor for Ilminster	The Town Clerk is initially to speak with Councillor Linda Vjeh regarding drain maintenance in Ilminster and follow up with a robust letter to Somerset County Council Highways.	Town Clerk		
2.	17.03.15 TC 392	Monmouth Rebellion Board	RESOLVED to defer this item until the next Council meeting.	Office Staff	Added to Council Agenda 7 <sup>th</sup> April 2015 <b>COMPLETE</b>	07.04.15
3.	17.03.15 TC 393	Winterhay Lane Recreation Ground – Play Area Project	RESOLVED that The Town Council formally apply to South Somerset District Council for the full s106 money allocated for this project and also to authorise the use of the renewals budget at the sum of £12,000 for future maintenance and enhancement of the play area.	Town Clerk		
4.	17.03.15 TC 396	Licences and Leases (iii)	RESOLVED that the Rec Review Group meet and consider the principles and come back to the next full Council meeting		Rec Review Group have met. Item added to Council Agenda 7 <sup>th</sup> April 2015 <b>COMPLETE</b>	07.04.15
5.	17.03.15 TC 396	Licences and Leases (ix)	RESOLVED that the Rec Review Group meet and consider in more detail the proposals of the length of tenure and come back to the next full Council meeting		Rec Review Group have met. Item added to Council Agenda 7 <sup>th</sup> April 2015 <b>COMPLETE</b>	07.04.15
6.	20.01.15 TC 353	Open Spaces Committee Recommendation	RESOLVED that Widening of the Path between The Mead to the Wardens' Workshop (i) To accept the contractor's quote (using crushed stone and concrete) of £1650	Town Clerk/ Deputy	Order raised. Work scheduled for March	

Town Council Action List For Council 17<sup>th</sup> March 2015  
 Updated 7<sup>th</sup> April 2015

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
			(ii) That the work should be funded as follows:  Amount      Budget heading £250.00      561/14 £250.00      561/8 £500.00      560/11 £650          unallocated reserves			
7.	16.12.14 TC 328	Club Licences and Leases	<b>RESOLVED</b> that (i) That the heads of terms to be included in new licence and lease agreements with the football, cricket and sports club are approved. (ii) That the Town Council's solicitor (previously agreed) be requested to start compiling the template for the licences and lease based upon the agreed heads of terms (iii) That the Chair of Open Spaces, Cllr Neave and the Town Clerk meet with Cricket Club representatives and Football Club representatives to negotiate the details to be contained in the licence / leases (ii) That the details negotiated in (iii) above to be reported to Council for approval <b>RESOLVED</b> that Contractor C be appointed for the sum of £5092, provided the quotation could be fixed, until next Spring/Summer when the works could commence.	Town Clerk	1. Individual meetings arranged with Cricket & Football Clubs to discuss detail. Initial meetings have taken place 2. Solicitor requested to draft football facility lease – draft expected mid April	
8.	14.10.14 TC 288	Market House Quotations		Deputy Town Clerk	Agreed with contractor and letter sent 06.11.14	

Town Council Action List For Council 17<sup>th</sup> March 2015  
 Updated 7<sup>th</sup> April 2015

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
9.	19.08.14 TC 237	Council Office Accommodation	<b>RESOLVED</b> that Councillors Neave, Storey, and Shearman meet with a member of staff to come up with an outline of desirable future premises.	Town Clerk	Meeting arrangements are being made First meeting took place 21.01.15	
10.	10.06.14 RES 35	Town Sponsorship	<b>RESOLVED</b> (i) That the cost for a 1 year sponsorship of the Station Road / Reic Sur Belon Roundabout be £750.00 (ii) That the cost of sponsorship at the triangle or the top of North Street be £100 per year.		On - going	
11.	08.04.14 T.C 146	Action on Rural Planning Chaos	<b>RESOLVED</b> that the Town Clerk, the Chair of Resources and the Chair of Open Spaces have delegated authority to compose a letter to be sent to Mr E Pickles, Mr D Laws, Leaders of the District and County Councils, and SALC, hi lighting Iminster Town Council's concerns on the quality and quantity of local development. The letter will be approved by Council.	Town Clerk, Cllr Miller, Cllr Goodall		
12.	SCC Investigation Winterhay Lane TC 05.02.13	Winterhay Lane Footpath	Resolved 1) that the Town Council stance is that it supports Winterhay Lane becoming a designated right of way 2) That Cllrs Swann( with Cllr Miller as deputy) attends the County Council's Regulation Committee on 7 <sup>th</sup> March 2013 to put the Town Council's view		1) Meeting booked for 7 <sup>th</sup> March 2013 Meeting Cancelled – Councillors and Mr Holtom informed 2) Report and Recommendation received from SCC 3) Application to be placed before	

Town Council Action List For Council 17<sup>th</sup> March 2015  
 Updated 7<sup>th</sup> April 2015

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
					regulations Committee on 3rd October 2013 4) Consideration by SCC Regulation Committee postponed 5) Regulation Committee decided Winterhay Lane Should be a Public Right of Way, awaiting for SCC to make order. 6) SCC have made an order. 7) 01.04.14 SCC have received objections and this will now be referred to the Planning Inspectorate. 8) Information from County Councillor suggests timescale for submission to Planning Inspectorate unknown 9) Town Clerk sent letter 12.12.14	

Town Council Action List For Council 17<sup>th</sup> March 2015  
 Updated 7<sup>th</sup> April 2015

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
					10) Item added to agenda to discuss at meeting on 20.01.15 10) Meeting 20.01.15 RESOLVED "That, in the light of the friction which exists in the town over the continuing ambiguity as to the status of the footpath that adjoins Winterhay Lane that the Town Clerk be authorised to contact vigorously all organisations who can assist in implementing an early resolution of the issue." Letters sent 24.02.15 (SCC Chief Exe, Ch Regulation Cttee, MP, PCC, Conservative PPC Replies received from PCC and SCC	