

Town Council Action List For Council 17<sup>th</sup> March 2015

Updated 10 March 2015

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
1	17.02.15 Minute 374	Draft Rural Lettings Policy	Town Clerk contact SSDC to advise them that page 1 footnote 1 list of places with a population exceeding 3,000 should include Ilminster	Town Clerk	Email sent	23.02.15
2	17.02.15 Minute 375	Threat to Rural Community Support Funding	1.Town Clerk to sign e petition 2. Town Clerk to contact Warehouse Theatre & Parish Hall as they may have benefited from contact from advice from Community Council in the past	Town Clerk	E petition signed Emails sent to Warehouse Theatre & Parish Hall reps	23.02.15
3	17.02.15. Minute 376	Grants Policy	Update grants policy documents and place on website	Town Clerk / Admin Officer (information)	Grants Policy updated 23.02.15	24.02.15
4	17.02.15 Minute 378	Football and Community Facility Project Governance Group	Meeting with SSDC officer (Garry Green) minor amendments suggested to project manager role brief o confirmed that civils design quotes are for the same basic items just differing words / expressions used	Town Clerk / Chair of Open Spaces	Meeting held on 19.02.15	19.02.15
5	17.02.15 380	Standing Orders	Update Standing Orders document with approval date Consult members on content order and post on website	Town Clerk		
6	17.02.15 381	Financial Regulations	Update Financial Regulations document with approval date and post on website	Town Clerk / Admin officer		24.02.15

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				(Information)												
7.	20.01.15 TC 353	Open Spaces Committee Recommendation	<p><b>RESOLVED</b> that Widening of the Path between The Mead to the Wardens' Workshop</p> <p>(i) To accept the contractor's quote (using crushed stone and concrete) of £1650</p> <p>(ii) That the work should be funded as follows:</p> <table border="0"> <thead> <tr> <th>Amount</th> <th>Budget heading</th> </tr> </thead> <tbody> <tr> <td>£250.00</td> <td>561/14</td> </tr> <tr> <td>£250.00</td> <td>561/8</td> </tr> <tr> <td>£500.00</td> <td>560/11</td> </tr> <tr> <td>£650</td> <td>unallocated reserves</td> </tr> </tbody> </table>	Amount	Budget heading	£250.00	561/14	£250.00	561/8	£500.00	560/11	£650	unallocated reserves	Town Clerk/ Deputy	Order raised. Work scheduled for March	
Amount	Budget heading															
£250.00	561/14															
£250.00	561/8															
£500.00	560/11															
£650	unallocated reserves															
8.	16.12.14 TC 328	Club Licences and Leases	<p><b>RESOLVED</b> that</p> <p>(i) That the heads of terms to be included in new licence and lease agreements with the football, cricket and sports club are approved.</p> <p>(ii) That the Town Council's solicitor (previously agreed) be requested to start compiling the template for the licences and lease based upon the agreed heads of terms</p> <p>(iii) That the Chair of Open Spaces, Cllr Neave and the Town Clerk meet with Cricket Club representatives and Football Club representatives to negotiate the details to be contained in the licence / leases</p>	Town Clerk	Individual meetings arranged with Cricket & Football Clubs to discuss detail Initial meetings have taken place											

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			(ii) That the details negotiated in (iii) above to be reported to Council for approval			
9.	14.10.14 TC 288	Market House Quotations	<b>RESOLVED</b> that Contractor C be appointed for the sum of £5092, provided the quotation could be fixed, until next Spring/Summer when the works could commence.	Deputy Town Clerk	Agreed with contractor and letter sent 06.11.14	
10.	19.08.14 TC 237	Council Office Accommodation	<b>RESOLVED</b> that Councillors Neave, Storey, and Shearman meet with a member of staff to come up with an outline of desirable future premises.	Town Clerk	Meeting arrangements are being made First meeting took place 21.01.15	
11.	10.06.14 RES 35	Town Sponsorship	<b>RESOLVED</b> (i) That the cost for a 1 year sponsorship of the Station Road / Reic Sur Belon Roundabout be £750.00 (ii) That the cost of sponsorship at the triangle or the top of North Street be £100 per year.		On - going	
12.	08.04.14 T.C 146	Action on Rural Planning Chaos	<b>RESOLVED</b> that the Town Clerk, the Chair of Resources and the Chair of Open Spaces have delegated authority to compose a letter to be sent to Mr E Pickles, Mr D Laws, Leaders of the District and County Councils, and SALC, highlighting Ilminster Town Council's concerns on the quality and quantity of local development. The letter will be approved by Council.	Town Clerk, Cllr Miller, Cllr Goodall		

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13.	<b>SCC Investigation Winterhay Lane TC</b> 05.02.13	<b>Winterhay Lane Footpath</b>	Resolved 1) that the Town Council stance is that it supports Winterhay Lane becoming a designated right of way 2) That Cllrs Swann( with Cllr Miller as deputy) attends the County Council's Regulation Committee on 7 <sup>th</sup> March 2013 to put the Town Council's view		1) Meeting booked for 7 <sup>th</sup> March 2013 Meeting Cancelled – Councillors and Mr Holtom informed 2) Report and Recommendation received from SCC 3) Application to be placed before regulations Committee on 3rd October 2013 4) Consideration by SCC Regulation Committee postponed 5) Regulation Committee decided Winterhay Lane Should be a Public Right of Way, awaiting for SCC to make order. 6) SCC have made an order. 7) 01.04.14 SCC have received objections and this will now be referred to	

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					the Planning Inspectorate. 8) Information from County Councillor suggests timescale for submission to Planning Inspectorate unknown 9) Town Clerk sent letter 12.12.14 10) Item added to agenda to discuss at meeting on 20.01.15 10) Meeting 20.01.15 RESOLVED "That, in the light of the friction which exists in the town over the continuing ambiguity as to the status of the footpath that adjoins Winterhay Lane that the Town Clerk be authorised to contact vigorously all organisations who can assist in implementing an early	

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					resolution of the issue." Letters sent 24.02.15 (SCC Chief Exe, Ch Regulation Cttee, MP, PCC, Conservative PPC Replies received from PCC and SCC	