

**Resources Committee Action List Updated 6<sup>th</sup> February 2018**

No	Meeting Date and Minute Number	Topic	Action (To Do)	Action By	Action Taken	Date Completed
1	05.12.17 R156	Review of Market Policy	Research other Markets in South Somerset and beyond.  Research the '2002 Competitions Act'	Town and Deputy Clerk	Contacting other Market Town's and Market authorities	06.02.18
2.	07.04.15 R82  11.08.15 R16 20.10.15 R25 09.02.16 R46  19.07.16  04.10.16 R81	Cemetery Lodge	RESOLVED that a professional assessment of the cause of the damp and the poor condition of the lintel above the cellar window be obtained. RESOLVED that a full structural survey and a building survey of the Cemetery Lodge be undertaken  Resolved to defer a decision to next Town Council meeting  Resolved to appoint Building Consultant Resolved to appoint Builder C  Resolved to appoint Mayor, Chair and Vice Chair of Resources Committee to form the Cemetery Lodge Governance Group Resolved to appoint Mayor, Chair and Vice Chair of Resources Committee to sign contract for Cemetery Lodge remedial work	Deputy Town Clerk	Three contractors providing assessment  Order placed awaiting survey and subsequent report On Agenda 09.02.16  Building work commenced 07/11/16  Following meeting with builders – they had discovered dry rot in lintels, otherwise progressing well 06.12.16	

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					Building works completed, new flooring laid; tenant moved back; window blinds ordered but awaiting fitting. Blinds Fitted Snagging to be done in due course	
3.	06/06/17 R121	Health & Safety Policy	To bring a new policy to Committee	Town Clerk		