

ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris



11th April 2014

A meeting of the **OPEN SPACES COMMITTEE** will take place on **Tuesday 22nd April 2014** in the Council Chamber, Council Offices, North Street, Ilminster at 19:30hrs

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Committee. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council and minutes will not be produced.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

OPEN SPACES AGENDA

- 1. Apologies for absence.**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest.**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of interest.
- 3. Minutes.**
 - a) To confirm the minutes of the meeting held on 11th March 2014 as a correct record.
 - b) To consider the action list relating to the Open Spaces committee.
- 4. Wardens Report.**
To receive the report from the Senior Open Spaces Warden about recent open spaces activities in Ilminster.

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- 5. Herne Hill Management Plan**
To consider and the draft Herne Hill management plan and agree in principle to its contents.
- 6. Financial comparison and Virement**
To receive information about the Open Spaces expenditure and commitments to date when compared with the 2013/14 budget.
- 7. Cemetery Wall Maintenance**
To consider the quotes for completing the remaining maintenance work to the cemetery wall and to decide on a schedule for this work.
- 8. Town Signs**
To consider the replacement of the town signs. The quotation received for the replacement of all 5 signs is £395.00 + vat.
- 9. Recreation ground fees**
To set the fees for the Funfair to use the recreation ground during 2014/15.
- 10 Iminster Experience - Gravity Go Carts**
To receive additional details of the proposed Gravity Go Carts event to be held at the Iminster Experience in June 2014 and to consider granting permission for the event to take place.
- 11. Drains and Road Gullies**
To receive an update on drain and gully clearance
- 12. Permission to use the recreation ground.**
To consider granting permission for Mr Hughes to use the recreation ground for fitness classes.
- 13. Skate park surface**
To consider a request from the Outreach Leader of Iminster and Chard to carry out some work to the skate park to alleviate the slipperiness of the surface in some places.
- 14. To consider taking agenda item 15(d) without members of the public and press present, due to confidential nature of the business to be transacted**
- 15 Open Spaces Work.**
To consider the following:
 - a) Service standards
 - b) Task frequencies
 - c) Staffing structure - and to make a recommendation to the Resources Committee.

A Gantt chart providing all the relevant information will be made available to members