

ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris

22nd April 2014

A meeting of the **RESOURCE COMMITTEE** will take place on **Tuesday 29th April 2014** in the Council Chamber, Council Offices, North Street, Ilminster at 19:30hrs

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Committee. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. This section is not part of the formal meeting of the Council and minutes will not be produced.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Joy Norris
Town Clerk

RESOURCES AGENDA

1. **Apologies for absence**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
3. **Minutes**
 - a) To confirm the minutes of the Resources meeting held on 14th January 2014 as a correct record.
 - b) To consider the action list relating to the Resources Committee.
4. **Financial Comparison.**
To receive information about the Resources expenditure and commitments to date when compared with the 2013/14 budget.

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- 5. Financial Regulations**
To consider recommending the adoption of the NALC model financial regulations.
- 6. Service Level Agreements**
To consider whether or not any changes are required to the Service Level Agreements that the Town Council has with Iminster Tourism and the Ile Youth Club
- 7 Membership of SALC**
To consider if the Town Council wishes to continue its membership of Somerset Association of Local Councils.
- 8. Staffing Updates**
The report provides an update on general staffing matters.
- 9 Costed Training Plan**
To consider the costed training plan compiled as a result of training needs identified as part of the appraisal process.
- 10. NSPCC donation**
To consider making a donation to the NSPCC “Now I Know Appeal”.
- 11. Exclusion of Press and Public**
To consider taking agenda item no. 12 without members of the public and press present, due to the confidential nature of the business to be transacted.
- 12 Staffing of the Open Spaces Team**
To consider recommendations made at Open Spaces committee regarding staffing of the Open Spaces team.