

**ILMINSTER TOWN COUNCIL
REVENUE SUBSIDY GRANT
APPLICATION FORM 2015/16**



Please Note: Prior to completion of this form please read The Town Council's Revenue Subsidy Grant Policy and Guidelines

1. Name / Title of Organisation ... ILE YOUTH & COMMUNITY CENTRE

2. Name of person submitting the application... GORDON CHILDS
 Position held in organisation ... CHAIR - MANAGEMENT COMMITTEE
 Address... 14 SPRINGFIELD
 ILMINSTER
 SOMERSET

Tel. No... 01460 54464
 Email... wengord@talknet.net

3. Please give an overview of the services provided by your organization with an emphasis on how it will benefit the citizens and / or businesses of Ilminster
This will provide funding to continue 39 youth club evenings on a Friday for young people between the ages 12 years - 17 years. These youth evenings are run by Active Learning & Skills - a not for profit organisation with the help of young volunteers without which the programme would cost considerably more.

4. Total anticipated annual running costs £6,587
 (Please enclose supporting estimates)

5. Amount of grant sought from Town Council and % of total project cost £2,000
%

6. Please give details of applications made to other grant making bodies in respect of this organisation
 (eg South Somerset District Council/Lottery. etc)

Date	Organisation	Amount Sought	Granted (yes / no)
<u>on going</u>	<u>PAT RIPLEY TRUST</u>		<u>£85 per month ongoing.</u>

7. Please provide details of how your organisation will be raising money to meet running costs e.g. charges for services fundraising events.

We hold a Father Christmas evening every year - this year it raised £800. We also hold 2 jumble sales a year & looking to hold an Easter bingo, a stall in Party in the Park, Lions Fete & children's Halloween party.

8. Please provide details of how your organisation will seek to reduce the level of revenue subsidy grant required in future years

As above

9. Has your organisation received any type of grant funding from Ilminster Town Council within the last 3 years?

YES/NO If YES, please provide details.

2012	2013	- £2,050
2013	2014	- £2,500

Please use additional sheets if necessary

Don't forget to include:

- Constitution / rules
- Financial information – accounts

Please return the completed form to

Ilminster Town Council, Council Offices, North Street, Ilminster, Somerset, TA19 0DG

Extension of Service Level Agreement 2015-16

Further to the previous & current Service Level Agreements (SLA's), both of the following parties agree to extend the current SLA (as a continuous extension) as follows:

Parties involved: Active Learning & Skills (ALS) & Ile Youth & Community Centre, Management Committee (IYC).

1. **Terms & Conditions:** All terms & conditions are to be continued on the same basis as the current SLA, unless shown otherwise below.
2. **Dates of Extension:** The agreement will run in 2 phases as follows:
 - **Phase 1;** from 1st September 2015 – 12th February 2016, with a further extension to
 - **Phase 2;** from 13th February - 31st August 2016, subject to:
 - Joint review & agreement by both parties, to take place by 31st January 2016
 - Sufficient funding being available for the continuance of the services
3. **Services to be provided:** ALS will deliver the following programmes at Ile Youth Centre:

Phase 1:

- 20 sessions of "The Zone" for young people aged 11-17 (school years 7 and over).
- 20 sessions of "Fun Time Friday" for children aged 7 – 11 (school years 3 - 6)

Phase 2:

- 18 sessions of "The Zone" for young people aged 11-17 (school years 7 and over).
- 18 sessions of "Fun Time Friday" for children aged 7 – 11 (school years 3 - 6)

4. **Budget, Charges & Schedule of Payments:**

IYC will pay ALS a total of £6,587.88 for provision of these services (from September 2015 – August 2016 incl.) as follows:

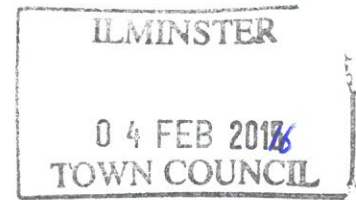
- 12 monthly instalments of £548.99 each (payable in arrears by the 5th day of the following month – the first instalment being due by 5th October 2015 & the final instalment due by 5th Sept 2016.

Signed on 31st August 2015 by:

Gordon Childs – Chair – Ile Youth & Community Centre Management Committee

Pete May – Executive Director, Active Learning & Skills

Agenda No 13



THE ILE YOUTH CENTRE

ACCOUNTS

FOR THE YEAR ENDED

31ST MARCH 2015

THE ILE YOUTH CENTRE

ACCOUNTS

- FOR THE YEAR ENDED -

31ST MARCH 2015

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THE ILE YOUTH CENTRE

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2015

I report to the Management Committee for The Ile Youth Centre on the Income and Expenditure Accounts for the year ended 31st March 2015 which are set out on Pages 2 to 3.

Respective Responsibilities of Trustees and Examiner

The organisation's Management Committee are responsible for the preparation of Accounts. The Organisation considers that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the Accounts;
- follow the procedures laid down in the General Directions given by Professional Bodies; and
- state whether particular matters have come to my attention.

Basis Of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Professional Bodies. An examination includes a review of the accounting records kept by the Organisation and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and the seeking of explanations from you as Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records; and
 - to prepare Accounts which accord with the accounting records and comply with accounting requirements have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



.....
Mrs Lorna Elizabeth Cox, FCCA, ACA
(Association of Chartered Certified Accountants and
Institute of Chartered Accountants for England & Wales)

Mitchams
Chartered Accountants
1 Cornhill
Ilminster
Somerset
TA19 0AD

5th November 2015

EXCELBI4

THE ILE YOUTH CENTREBALANCE SHEET

- as at -

31ST MARCH 2015

	<u>2015</u>		<u>2014</u>	
	£	£	£	£
<u>CURRENT ASSETS</u>				
NatWest Current Account @ 31.03.15 (31.03.14)	1499		1554	
NatWest Reserve Account @ 31.03.15 (31.03.14)	16640		6727	
Lloyds TSB Treasurers Account @ 31.03.15 (31.03.14)	8437		4142	
Lloyds TSB Treasurers Ac (Savings Ac) @ 31.03.15 (31.03.14)	-		10000	
Cash in Hand @ 31.03.15 (31.03.14)	50	<u>26626</u>	32	<u>22455</u>
 <u>REPRESENTED BY:</u>				
NatWest Current Account @ 31.03.14 (31.03.13)	1554		1380	
NatWest Reserve Account @ 31.03.14 (31.03.13)	6727		8099	
Lloyds TSB Business Instant Access Ac @ 31.03.14 (31.03.13)	0		905	
Lloyds TSB Treasurers Account @ 31.03.14 (31.03.13)	4142		8532	
Lloyds TSB Treasurers Ac (Savings Ac) @ 31.03.14 (31.03.13)	10000		10000	
Cash in Hand @ 31.03.14 (31.03.13)	32	<u>22455</u>	34	<u>28950</u>
<u>Add</u> Excess Income over Expenditure		4171		-
<u>Less</u> Excess Expenditure over Income		-		(6,495)
		<u>26626</u>		<u>22455</u>

Accounts approved by Committee...

Chairman: *G. A. Childs* (Mr G Childs)Administrator: *G. Pitman* (Mrs G Pitman)Date: *7-12-15*

THE ILE YOUTH CENTRE
INCOME AND EXPENDITURE ACCOUNT

- for the year ended -

31ST MARCH 2015

<u>INCOME</u>	<u>2015</u>	<u>2014</u>	<u>EXPENDITURE</u>	<u>2015</u>	<u>2014</u>
	£	£		£	£
Cark Park (re 2013/14)		3625	Accountancy	516.00	498
Cark Park (re 2014/15)	4160.00	-	Maintenance:		
Grants Received:			General Repairs and Maintenance	2106.72	1800
South Somerset District Council - General	-	679	Premises Repairs	1150.71	1174
Ilminster Town Council - General	2000.00	-	Office Equipment:		
Ilminster Town Council - Revenue Subsidy	2500.00	-	Refurbish Computer	-	38
Somerset County Council - Youth Services #	4390.00	2040	Insurance	2100	4167
Youth Bank Grant #	495.00	-	TV Licence	-	145
Fundraising:			Postage and Stationery	72.96	92
Christmas Bazaar	331.80	447	Land Lease	52.00	52
Jumble Sales	221.68	233	Gas and Electricity	1667.04	1970
Donations Received:			Telephone	194.95	211
Pat Ripley Trust #	1020.00	1105	Water Rates	296.31	226
Gooch Charitable Trust #	1000.00	1000	Hygiene	785.86	701
Club Hire:			Caretaker	1904.52	3008
Slimming World	1680.00	1830	Book-keeping	-	270
Ile Babes and Tots	260.00	860	Miscellaneous	280.53	532
Mature Movers	630.00	774	Music Licence	120.78	123
Ile Flower Show	100.00	100	Provision for Mega Mondays #	7110.00	9690
Lip Reading Communication Group	240.00	736	Bank Charges	-	70
Active Skills & Learning	2250.00	3405	Fuel	60.00	60
Get Set Cook	-	275			
Helen Laxton Dance School	546.00	706			
Miscellaneous Hire	512.00	264			
Other:					
Bank Interest Received	253.62	253			
	22590.10	18332		18418.38	24827
Excess Expenditure over Income		6495	Excess Income over Expenditure	4171.72	
	22590.10	24827		22590.10	24827

Relates to Monies given specifically re Provision of Youth Services

Balance of unspent Youth Services @31.03.14	5,419.47
- Total Income Received 2014/15	6,905.00
- Total Payments Made 2014/15	(7,110.00)
Balance of unspent Youth Services @ 31.03.15	<u>5,214.47</u>