

# Agenda No 7(ii)

**ILMINSTER!  
PARTY ON THE PARK**

SUNDAY THE 28<sup>TH</sup> OF AUGUST 2016  
AT THE RECREATION FIELD ILMINSTER  
STARTING AT MIDDAY



Ilminster Town Council,  
Council Offices,  
North Street, Ilminster,  
Somerset,  
TA19 0DG

22 January 2016

Dear Joy,

Re: Party on the Park

Please could you ask the Council if they are prepared to give us permission to use the recreation ground on Sunday 28 August 2016 for Party on the Park including permission for vehicles to access the recreation ground in relation to the event.

Party on the Park is a community event with Live Music, activities and fete style stalls which is aims to:

- Bring the community together
- Enable local community groups to raise money
- Enable emerging Musical Talent exposure and experience of performing

The event will start at midday and finish around 20:30hrs on Sunday 28 August 2016.

Following our wash up meeting last year, we are of the opinion that the layout we had in 2015 is the layout we would be looking to have again this year. Attached is a draft layout/site plan.

We are looking for this to be a community event and therefore to comply with the licence rules, we will not be offering any pitches to businesses unless they are giving all their profits to a community group.

We will be asking St John Ambulance to supply first aid cover to the event and we will be taking out insurance for the event. In addition, we do ask that all the community groups/ charities have their own insurance cover.

First Floor, The Dyers Building, 21 Silver Street, Ilminster, TA19 0DH, Somerset

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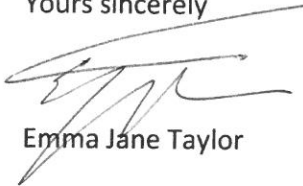
In light of the number of public who may attend the event, we are looking to hire portable loos, and this year intend for one of these to be for disabled access. These would arrive on site the Friday before the event and be removed on the Tuesday morning.

We believe the introduction of the Kiosk to the Recreation Ground is a real positive and would be grateful if your volunteers would be willing to man it during the event.

In terms of setting up and breaking down, the team would start setup early on the morning of Sunday 28 August and ensure the site is cleared of all pitches and the lorry by the next morning. In addition, we will have a continual litter pick going on through the event and return to site the following morning to clear up any litter missed the night before.

Over the past three years this event has been very well attended; feedback from the groups who have used the event to raise funds and promote their good work have been positive and we understand that around £10k has been raised each year by the various group. We hope to be able to continue supporting the community in 2016.

Yours sincerely



Emma Jane Taylor



